Admin XSD 2.02 Documentation

|  |  |
| --- | --- |
| **Subject** | Admin XSD 2.02 Documentation |
| **Schema version** | Admin XSD 2.0.2 /016-20160615 |
| **Release Date** | 04/07/2016 |

|  |  |  |  |
| --- | --- | --- | --- |
| **Document history** | | | |
| **Version** | **Date** | **Author** | **Description** |
| 2.01 | 24/10/2007 | Pierre Willems / OP | Admin DTD 2.01 |
| 2.02 | 02/02/2010 | D.K. | Admin DTD 2.02 |
| 2.02 | 12/04/2010 | D.K. | Update chapter 4.2, INVOICE\_CODE |
| 2.02-006 | 13/082013 | C.Z. | Update Demfax Alloted Time  Integrate changes since April 2010 |
| 2.02-14 | 29/02/2016 | C.Z. | Update Demfax Refusal Integrate small changes since August 2013 |
| 2.02-14 | 30/05/2016 | C.G. | Reviewed and aligned to the new BPM. |
| 2.02-16 | 04/07/2016 | C.G. | Aligned with  Admin XSD 2.0.2 /016-20160615. |

***Warning: this document reflects the current situation (as is) of the technical processes described therein and is provided for information purposes. The description of the work to be provided under the contract is described in the technical specifications.***

Contents

[Reference documents. 4](#_Toc455399935)

[Glossary of terms 5](#_Toc455399936)

[Acronyms 8](#_Toc455399937)

[1 Admin XSD 2.02 Description 10](#_Toc455399938)

[1.1 Introduction 10](#_Toc455399939)

[1.2 General structure of a XML message 11](#_Toc455399940)

[1.3 Restrictive patterns 12](#_Toc455399941)

[1.4 Standard Workflow 13](#_Toc455399942)

[1.4.1 Request for Preparation [RfP] 15](#_Toc455399943)

[1.4.2 Package Information [PI] 19](#_Toc455399944)

[1.4.3 Codification Information [CI] 22](#_Toc455399945)

[1.4.4 Original Language(s) [OLG] 24](#_Toc455399946)

[1.4.5 All Languages [ALG] 27](#_Toc455399947)

[1.4.6 Export report [EXP] 29](#_Toc455399948)

[1.5 Alternative Workflow 32](#_Toc455399949)

[1.5.1 Request for Preparation Refusal [RfP\_R] 32](#_Toc455399950)

[1.5.2 Request for Rescan [RfRSC] 34](#_Toc455399951)

[1.5.3 Awarding Authority Information [AAI] 36](#_Toc455399952)

[1.5.4 Double/Confirmation [DU] 40](#_Toc455399953)

[1.5.5 Split [SPL] 42](#_Toc455399954)

[1.5.6 Modification [MOD] 44](#_Toc455399955)

[1.5.7 Cancellation [CANC] 46](#_Toc455399956)

[1.5.8 Heading Authorization Procedure 49](#_Toc455399957)

[1.5.9 Demfax Procedure 52](#_Toc455399958)

[1.5.10 Not a Notice [NaN] 61](#_Toc455399959)

[1.5.11 Reset Procedure 71](#_Toc455399960)

[1.5.12 Errors Handling – Refusal [REF] 75](#_Toc455399961)

[1.5.13 Files Specifications 77](#_Toc455399962)

[2 ANNEXES 79](#_Toc455399963)

[2.1 List of Workflows and Messages 79](#_Toc455399964)

[2.2 List of Allowed Values 80](#_Toc455399965)

[**List of Figures** 84](#_Toc455399966)

[**List of Examples** 84](#_Toc455399967)

# Reference documents.

|  |  |  |  |
| --- | --- | --- | --- |
| Reference | Title | Version | Date |
| BPM-OJS-2016 | OJ S Production -  BPM Model | 1.0 | 17/05/2016 |
| Catalogue data | TED Catalogue Data | Version 19/04/2016 | 19/04/2016 |
|  |  |  |  |
|  |  |  |  |

# Glossary of terms

|  |  |
| --- | --- |
| Term | Definition |
| Admin XSD | XSD messages for information exchange between External Service Providers and Publications Office. |
| Awarding Authorities | See Contracting Authorities |
| Contracting Authorities | "Contracting Authorities" means the State, regional or local authorities, bodies governed by public law or associations formed by one or more such authorities or one or more such bodies governed by public law. (For the whole definition of the term "Contracting Authorities", see article 2 of directive 2014/24/EU). |
| Catalogue data | The "Catalogue Data” of an XML notice represents the inherent part of the metadata of a notice. As such, the Catalogue Data is this part of metadata which remains with the notice once it is exported to publication on the TED web site. The Catalogue Data can be considered as a subset of the metadata about the notice and notice process. The metadata of a notice contains all production and reporting relevant meta information (e.g. date/time when the (RfP) has been sent to the ESP. |
| eNotices | eNotices is an on-line application used by Contracting authorities for the submission of public procurement notices in the Supplement to the Official Journal of the European Union.  Note : notices submitted through eNotices are in structured format (XML). |
| EPC | Event-driven Process Chain. An 'Event-driven process chain' (EPC) is a modelling language you can use to describe business processes and workflows. |
| ESP | External Service Provider. |
| eSentool | eSentool is an on-line application used by TED eSenders to qualify as certified eSenders and to follow-up the public procurement notices sent to the Supplement to the Official Journal of the European Union.  Note :   * notices submitted through eSentool are in structured format (XML). * notices can be submitted via web service (REST) or via email. |
| Notice Reception Identifier (RI) | Each document (PDF or XML) received by OJ S production system is identified with a progressive number that will be used in all communication between OJ S Production and the ESP.  The format is as follows:  YY-NNNNNN-EEE where YY - represents the two last digits of the year of the reception, NNNNNN - represents the sequential number within the year, EEE - represents extension in case there are more notices in one single package. |
| Notice | Advertisement published in the OJ S to inform interested parties about the intention of launching a procurement procedure (prior information notice), the launching of a procedure (contract notice) or the result of a procurement procedure (contract award notice), as well as any modification thereof*.* |
| Official Journal S series | The *Official Journal of the European Union* (OJ) is published every day from Tuesday to Saturday in all official languages of the European Union (EU). The S series is the supplement to the OJ containing public procurement documents. |
| Package | Documents for publication in the OJ S are sent to the Publications Office in packages via various channels (e.g. eSenders or eNotices) and formats (e.g. fax, mail, postal mail). Packages can contain one or more documents.  Note: according to directives 2014/23/EU, 2014/24/EU and 2014/25/EU, the contracting authorities and contracting entities shall transmit the forms to the Publications Office of the European Union by electronic means, using either the eNotices online application or the TED eSender system. |
| Package Reception Identifier | Identifier assigned by TED Monitor to each package received.  The format of Package Reception Identifier is YY-NNNNNN, where YY - represents the last two digits of the year of the reception and NNNNNN represents the sequential number within the year. |
| Publication Number | The publication number is created by TED-Monitor at the moment of the export. It's a legal official number and will be used after the publication of the notice in all communication between OJ S production team and Contracting Authorities and to link connected notices published in different periods (e.g.: Contract award notice with Contract notice).  It is defined as follows: YYYY/S XXX-ZZZZZZ where YYYY = year; XXX= number of OJ; ZZZZZZ=unique sequence number (e.g. 2016/S 027-044301). |
| Standard forms | The standard forms are used for the publication of notices in the field of EU public procurement. Commission Implementing Regulation (EU) 2015/1986 |
| Standard Letters | Standard letters are sent from the Publications Office to the Contracting Authorities to request or to provide clarifications such as certain content related issues or the possible incorrect usage of forms. |
| tar.gz file | The tar (file) format (derived from tape archive) is a type of archive bit stream or file format. It is now commonly used to collate collections of files into one larger file, for distribution or archiving. Applying the compression utility gzip to a tar file produces a compressed tar file, *e.g.*: *filename*.tar.gz |
| TED-Monitor | TED-Monitor is the tool used currently at the Publications Office to manage the production and publication process of the OJ S. It is a workflow system which offers monitoring, operational and research functions. |
| TED eSenders | A TED eSender is an entity that submits notices in electronic, structured format (XML) to the Publications Office for publication in the OJ S.  TED eSenders use the e-mail protocol and TED Web Services (SOAP and REST) to submit the notices.  Typical eSenders include national Official Journals, contracting authorities sending a large number of electronic notices, public or private bodies acting on behalf of "contracting authorities/entities" as well as eProcurement software developers. |
| TED Web Service | TED Web Service is an on-line application used by TED eSenders for the submission of public procurement notices in the Supplement to the Official Journal of the European Union.  Note :   * notices submitted through TED Web Services are in structured format (XML). * notices are submitted via web service (SOAP) * TED Web Service application is phasing out and will be replaced by eSentool |

# Acronyms

|  |  |
| --- | --- |
| Term | Meaning |
| CA | Contracting Authority (Awarding Authority or Contracting Body) |
| AAI | Awarding Authority Information Message |
| ALG | All Languages Message |
| ALLOT | Demfax Allotted Time Message |
| CI | Codification Information Message |
| DU | Double/Confirmation Message |
| DEMFAX | "Demande de Fax / Email" Message (Request for additional information) |
| DEVCO | Commission's Directorate-General for International Cooperation and Development |
| DREF | Demfax Refusal Message |
| EC | European Commission |
| EPC | Event-driven process chain |
| ESP | External Service Provider |
| ESP1 | External Service Provider doing WT1 |
| ESP2 | External Service Provider doing WT2 |
| FTP | File Transfer Protocol |
| DG GROW | Commission's Directorate-General for Internal Market, Industry, Entrepreneurship and SMEs |
| HA | Heading Authorization |
| IC | "Information Complémentaire" (Additional Information) |
| MOD | Modification Message |
| NaN | Not a Notice Message |
| No Doc Ext | External Document identifier |
| No Doc OJ S | Publication number of the Notice on TED website |
| OJ S | Supplement to the Official Journal of the European Union |
| OLG | Original Languages Message |
| OP | Office des Publications de l'Union européenne |
| PDF | Portable Document Format |
| PI | Package Information Message or Package Reception id depending on the context |
| PIN | Prior Information Notice |
| PUB | Daily Publication Message |
| REF | Refusal Message |
| RfD | Request for Demfax Message |
| RfHA | Request for Heading Authorization Message |
| RfHA\_A | Request for Heading Authorization Answer Message |
| RfP | Request for Preparation Message |
| RfP\_R | Request for Preparation Refusal Message |
| RfR | Request for Reset Message |
| RfR\_A | Request for Reset Answer Message |
| RI | Notice Reception Identifier |
| SL | Standard Letter |
| SPL | Split Message |
| TED | Tenders Electronic Daily |
| TED-Monitor | TED-Monitor-2012 system |
| TOC | Table of Content |
| WT1 | Work type 1, process of Notices without translation |
| WT2 | Work type 2, process of Notices with translation in all European languages |
| XML | eXtensible Markup Language |

# Admin XSD 2.02 Description

## Introduction

The preparation of an OJ S notice is always initiated at the OP by the reception of a package of XML or PDF file(s) containing notice(s) from CA's.

OJ S production system sends these files to a dedicated ESP who will prepare the notice(s) and send back XML instance(s) compliant with the internal schema *Internal\_OJS XSD*.

Daily, in the layout procedure, the OP selects notices for publication and attributes them an OJS publication number, a publication date and a notice publication number. This information is sent to the ESP.

During the whole preparation process (dispatching/identification, codification, text edition, translation, verification), files are exchanged between OP’s and ESP’s production systems.

The document [OJ S Production - BPM Model](#_Reference_documents.) describes more in detail the production process.

Each exchange of files must contain an XML message file. Depending on the message type, other files (PDF, XML instance, error) may be attached to the message. Message and attached files are packed into a *tar.gz* file.

Admin XSD package includes the main Admin.xsd file and three auxiliary files:

* cpv\_codes.xsd
* countries.xsd
* nuts\_codes.xsd

XML message files must be compliant with the ***Admin XSD 2.02*** described in this document.

## General structure of a XML message

The general structure of a XML message is:

<?xml version="1.0" encoding="UTF-8"?>

<ADMIN VERSION="2.02" xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance" xsi:schemaLocation="http://publications.europa.eu/TED\_schema/Admin Admin.xsd" xmlns="http://publications.europa.eu/TED\_schema/Admin" >

<MESSAGE\_TYPE>*…List of Allowed Values…*</MESSAGE\_TYPE>

<GENERAL\_INFO>

<PRIORITY>*…List of Allowed Values…*</PRIORITY>

<SENT\_FROM>*…List of Allowed Values…*</SENT\_FROM>

<SENT\_TO>*…List of Allowed Values…*</SENT\_TO>

<SENT\_DATE>*YYYYMMDD hh:mm*</SENT\_DATE>

<USER>*…User Name…*</USER>

<USER\_COMMENT>*…User Name Comment…*</USER\_COMMENT>

</GENERAL\_INFO>

<MESSAGE>

<*…depending of the message type…*>

…

</*…depending of the message type…*>

</MESSAGE>

</ADMIN>

**XML Message (General Structure)**

* Root element **ADMIN** has four attributes and three child elements:
  + Attributes
  + a versioning attribute **VERSION** (currently, “**2.02**”)
  + attribute xmlns:xsi indicating that the elements and data types used in the schema come from the "http://www.w3.org/2001/XMLSchema" namespace;
  + attribute xsi:schemaLocation providing hints as to the physical location of schema documents
  + attribute xmlns defining the namespace;
* Child elements
  + 1st child element **MESSAGE\_TYPE**: type of the message;
  + 2nd child element **GENERAL\_INFO** has six mandatory child elements:
    - Element **PRIORITY**: level of priority of the notice   
      (allowed values: *URGENT*, *NORMAL*, *CUSTOM*);
    - Element **SENT\_FROM**: name of the production system sending the message ([allowed values](#_List_of_Allowed));
    - Element **SENT\_TO**: name of the production system receiving the message   
      ([allowed values](#_List_of_Allowed));
    - Element **SENT\_DATE**: date and time   
      (ISO Format *YYYYMMDD hh:mm*) of the sending of the message;
    - Element **USER**: name of the user sending the message   
      (name of the production system or user name);
    - Element **USER\_COMMENT**: comment   
      (free text, system generated text or empty text);
  + 3rd child element **MESSAGE**: description of the message.

The following chapters describe the possible preparation workflows.

* [Standard Workflow](#_Standard_Workflow_1) is the ‘usual case’ followed by ±95% of the notices.
* [Alternative Workflows](#_Alternative_Workflow) may be divided into two groups:
  + **Erasing** Workflows:   
    the notice is “erased”, meaning not published for a given reason ([Double/Confirmation](#_Double/Confirmation_[DC]), [Split](#_Split_[SPL]), [Modification](#_Modification_[MOD]), [Cancellation](#_Cancellation_[CANC]), [Not a Notice](#_Not_a_Notice));
  + **Actioning** Workflows:   
    an additional action is required or requested prior to proceed further with the publication (Send a standard letter to the CA, Heading Authorization Procedure, Reset Procedure, …).

## Restrictive patterns

To better control values used in Admin.xsd, restrictive facets have been applied to a number of elements. This means that content of the concerned elements is limited to given value/set of values.

For the elements of the ADMIN communication, see the [list of allowed values](#_List_of_Allowed)

For the elements of the metadata of the notice, see the excel worksheet describing the [catalogue data](#_Reference_documents.).

For the xml notice, see the INTERNAL\_OJS schema.

## Standard Workflow

The standard workflow is the most common case.

‘Standard’ messages are:

* [Request for Preparation](#_Request_for_Preparation)
* [Package Information](#_Package_Information_[PI])
* [Codification Information](#_Codification_Information_[CI])
* [Original Languages](#_Original_Language(s)_[OLG]) | [All Languages](#_All_Languages_[ALG])



**Figure 1: Standard Workflow**

* The preparation of a notice is initiated by the OP by sending a [Request for Preparation [RfP]](#_Request_for_Preparation) message to one of the ESP;
* If the production format of the notice is
  + PDF (which may contain more than one notice), the ESP sends a [Package Information [PI]](#_Package_Information_[PI]) message specifying how many notices are enclosed in the PDF file;
  + XML, the notice is unique in the package, hence the PI message is useless and the ESP is not allowed to send it;
* During the Original Languages preparation phase, the ESP sends a [Codification Information [CI]](#_Codification_Information_[CI]) message specifying some codification data of the notice;
* After the Original Languages preparation phase, the ESP sends an [Original Languages() [OLG]](#_Original_Language(s)_[OLG]) message if the notice does not require full translation (Member states notices); if the notice requires a Translation/Resume, the ESP sends an [All Languages [ALG]](#_All_Languages_[ALG]) message in place of the OLG message.

Note:

* [Package Information [PI]](#_Package_Information_[PI]) message may be sent more than once since the number of notices enclosed may have been misestimate at any time between [RfP] and [OLG]/[ALG] messages.   
  If the [PI] message is sent more than once, the number of notices should be greater or equal to the number of notices sent in the previous [PI] message. On the other hand, a [Refusal [REF]](#_Errors_Handling_–) message is sent to ESP.

* [Codification Information [CI]](#_Codification_Information_[CI]) message may be sent more than once at any time between RfP and [OLG]/[ALG] messages (in case of PDF production format, only after that a 1st PI message has been sent);

### Request for Preparation [RfP]

**General Structure**

<?xml version="1.0" encoding="UTF-8"?>

<ADMIN VERSION="2.02" xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance" xsi:schemaLocation="http://publications.europa.eu/TED\_schema/Admin Admin.xsd" xmlns="http://publications.europa.eu/TED\_schema/Admin" >

<MESSAGE\_TYPE>Request for Preparation</MESSAGE\_TYPE>

<GENERAL\_INFO>

<PRIORITY>URGENT</PRIORITY>

<SENT\_FROM>TED-Monitor</SENT\_FROM>

<SENT\_TO>*…List of Allowed Values…*</SENT\_TO>

<SENT\_DATE>*YYYYMMDD hh:mm*</SENT\_DATE>

<USER>*…User Name…*</USER>

<USER\_COMMENT></USER\_COMMENT>

</GENERAL\_INFO>

<MESSAGE>

<REQUEST\_FOR\_PREPARATION>

<DELIVERY\_ID>*YY-NNNNNN or YY-NNNNNN-NNN*</DELIVERY\_ID>

<PRODUCTION\_FORMAT>*XML or PDF*</PRODUCTION\_FORMAT>

<REQUESTED\_PUBLICATION\_DATE>*YYYYMMDD*</REQUESTED\_PUBLICATION\_DATE>

<DISPATCH\_DATE\_TO\_PO>*YYYYMMDD hh:mm*</DISPATCH\_DATE\_TO\_PO>

<RECEPTION\_DATE\_AT\_PO>*YYYYMMDD hh:mm*</RECEPTION\_DATE\_AT\_PO>

<ORIGINAL\_LANGUAGES\_LIST>*LL [LL LL…]*</ORIGINAL\_LANGUAGES\_LIST>

<ATTACHED\_FILES\_NUMBER>*NNN*</ATTACHED\_FILES\_NUMBER>

<FILENAME>*YY-NNNNNN-NNNORIG.LL*</FILENAME>

<FILENAME>*YY-NNNNNN.pdf* or *YY-NNNNNN-NNN.pdf*</FILENAME>

</REQUEST\_FOR\_PREPARATION>

</MESSAGE>

</ADMIN>

**Request for Preparation (General Structure)**

* Element **DELIVERY\_ID**: notice delivery identifier   
  (format *YY-NNNNNN-NNN* in case of XML production format; format *YY-NNNNNN* in case of PDF production format) ;
* Element **PRODUCTION\_FORMAT**: production format of the notice(s)   
  (allowed values: *PDF*, *XML*);
* Element **REQUESTED\_PUBLICATION\_DATE**: notice publication date (ISO Format *YYYYMMDD*) requested by OP[[1]](#footnote-2);
* Element **DISPATCH\_DATE\_TO\_PO**: date and time (ISO Format *YYYYMMDD hh:mm*) of the notice dispatch date to the OP;
* Element **RECEPTION\_DATE\_AT\_PO**: date and time (ISO Format *YYYYMMDD hh:mm*) of the notice reception date at the OP;
* Element **ORIGINAL\_LANGUAGES\_LIST**: list of space separated original language(s) of the notice in case of XML production format ([allowed values](#_List_of_Allowed));
* Element **ATTACHED\_FILES\_NUMBER**: number of files (PDF, XML) attached to the message;
* Element(s) **FILENAME**: name of the file(s) (PDF, XML) attached to the message. In case of XML production format, PDF file(s) **may** be attached to the message.

**Example(s)**

<?xml version="1.0" encoding="UTF-8" standalone="yes" ?>

- <ADMIN xmlns="http://publications.europa.eu/TED\_schema/Admin" xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance" VERSION="2.02" xsi:schemaLocation="http://publications.europa.eu/TED\_schema/Admin Admin.xsd">

<MESSAGE\_TYPE>Request for Preparation</MESSAGE\_TYPE>

- <GENERAL\_INFO>

<PRIORITY>NORMAL</PRIORITY>

<SENT\_FROM>TED-Monitor</SENT\_FROM>

<SENT\_TO>SCA-JOS</SENT\_TO>

<SENT\_DATE>20160425 07:40</SENT\_DATE>

<USER>TED-Monitor</USER>

<USER\_COMMENT />

</GENERAL\_INFO>

- <MESSAGE>

- <REQUEST\_FOR\_PREPARATION>

<DELIVERY\_ID>16-154357</DELIVERY\_ID>

<PRODUCTION\_FORMAT>PDF</PRODUCTION\_FORMAT>

<REQUESTED\_PUBLICATION\_DATE>20160507</REQUESTED\_PUBLICATION\_DATE>

<DISPATCH\_DATE\_TO\_PO>20160425 00:00</DISPATCH\_DATE\_TO\_PO>

<RECEPTION\_DATE\_AT\_PO>20160425 07:40</RECEPTION\_DATE\_AT\_PO>

<ORIGINAL\_LANGUAGES\_LIST />

<ATTACHED\_FILES\_NUMBER>1</ATTACHED\_FILES\_NUMBER>

<FILENAME>16-154357.pdf</FILENAME>

</REQUEST\_FOR\_PREPARATION>

</MESSAGE>

</ADMIN>

**Example 1: Request for Preparation (PDF Document)**

Packaging: 16-154357TSA1.tar.gz, containing

16-154357TSA1.msg

16-154357.pdf

<?xml version="1.0" encoding="UTF-8" standalone="yes" ?>

- <ADMIN xmlns="http://publications.europa.eu/TED\_schema/Admin" xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance" VERSION="2.02" xsi:schemaLocation="http://publications.europa.eu/TED\_schema/Admin Admin.xsd">

<MESSAGE\_TYPE>Request for Preparation</MESSAGE\_TYPE>

- <GENERAL\_INFO>

<PRIORITY>NORMAL</PRIORITY>

<SENT\_FROM>TED-Monitor</SENT\_FROM>

<SENT\_TO>SCA-JOS</SENT\_TO>

<SENT\_DATE>20160423 18:15</SENT\_DATE>

<USER>TED-Monitor</USER>

<USER\_COMMENT />

</GENERAL\_INFO>

- <MESSAGE>

- <REQUEST\_FOR\_PREPARATION>

<DELIVERY\_ID>16-154243-001</DELIVERY\_ID>

<PRODUCTION\_FORMAT>XML</PRODUCTION\_FORMAT>

<REQUESTED\_PUBLICATION\_DATE>20160428</REQUESTED\_PUBLICATION\_DATE>

<DISPATCH\_DATE\_TO\_PO>20160423 00:00</DISPATCH\_DATE\_TO\_PO>

<RECEPTION\_DATE\_AT\_PO>20160423 18:15</RECEPTION\_DATE\_AT\_PO>

<ORIGINAL\_LANGUAGES\_LIST>EN</ORIGINAL\_LANGUAGES\_LIST>

<ATTACHED\_FILES\_NUMBER>1</ATTACHED\_FILES\_NUMBER>

<FILENAME>16-154243-001ORIG.EN</FILENAME>

</REQUEST\_FOR\_PREPARATION>

</MESSAGE>

</ADMIN>

**Example 2: Request for Preparation (XML Document)**

Packaging: 16-154243-001TSA1.tar.gz, containing

16-154243-001TSA1.msg

16-154243-001ORIG.EN

<?xml version="1.0" encoding="UTF-8" standalone="yes" ?>

- <ADMIN xmlns="http://publications.europa.eu/TED\_schema/Admin" xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance" VERSION="2.02" xsi:schemaLocation="http://publications.europa.eu/TED\_schema/Admin Admin.xsd">

<MESSAGE\_TYPE>Request for Preparation</MESSAGE\_TYPE>

- <GENERAL\_INFO>

<PRIORITY>NORMAL</PRIORITY>

<SENT\_FROM>TED-Monitor</SENT\_FROM>

<SENT\_TO>SCA-JOS</SENT\_TO>

<SENT\_DATE>20160422 11:48</SENT\_DATE>

<USER>TED-Monitor</USER>

<USER\_COMMENT>MULTILINGUAL</USER\_COMMENT>

</GENERAL\_INFO>

- <MESSAGE>

- <REQUEST\_FOR\_PREPARATION>

<DELIVERY\_ID>16-153076-001</DELIVERY\_ID>

<PRODUCTION\_FORMAT>XML</PRODUCTION\_FORMAT>

<REQUESTED\_PUBLICATION\_DATE>20160427</REQUESTED\_PUBLICATION\_DATE>

<DISPATCH\_DATE\_TO\_PO>20160422 00:00</DISPATCH\_DATE\_TO\_PO>

<RECEPTION\_DATE\_AT\_PO>20160422 11:47</RECEPTION\_DATE\_AT\_PO>

<ORIGINAL\_LANGUAGES\_LIST>NL FR</ORIGINAL\_LANGUAGES\_LIST>

<ATTACHED\_FILES\_NUMBER>1</ATTACHED\_FILES\_NUMBER>

<FILENAME>16-153076-001ORIG.NL</FILENAME>

</REQUEST\_FOR\_PREPARATION>

</MESSAGE>

</ADMIN>

**Example 3: Request for Preparation (XML Bilingual Document)**

Packaging: 16-153076-001TSA1.tar.gz, containing

16-153076-001TSA1.msg

16-153076-001ORIG.NL

### Package Information [PI]

**General Structure**

<?xml version="1.0" encoding="UTF-8"?>

<ADMIN VERSION="2.02" xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance" xsi:schemaLocation="http://publications.europa.eu/TED\_schema/Admin Admin.xsd" xmlns="http://publications.europa.eu/TED\_schema/Admin">

<MESSAGE\_TYPE>Package Information</MESSAGE\_TYPE>

<GENERAL\_INFO>

<PRIORITY>*…List of Allowed Values…*</PRIORITY>

<SENT\_FROM>*…List of Allowed Values…*</SENT\_FROM>

<SENT\_TO>TED-Monitor</SENT\_TO>

<SENT\_DATE>*YYYYMMDD hh:mm*</SENT\_DATE>

<USER>*…User Name…*</USER>

<USER\_COMMENT></USER\_COMMENT>

</GENERAL\_INFO>

<MESSAGE>

<PACKAGE\_INFORMATION>

<DELIVERY\_ID>*YY-NNNNNN*</DELIVERY\_ID>

<NUMBER\_OF\_DOCUMENTS>*…Number…*</NUMBER\_OF\_DOCUMENTS>

<RECEPTION\_ID>*YY-NNNNNN-NNN*</RECEPTION\_ID>

</PACKAGE\_INFORMATION>

</MESSAGE>

</ADMIN>

**Package Information (General Structure)**

* Element **DELIVERY\_ID**: notice delivery identifier (format *YY-NNNNNN*) ;
* Element **NUMBER\_OF\_DOCUMENTS**: number of notices enclosed in the package;
* Element(s) **RECEPTION\_ID**: reception ID of the notice(s) enclosed in the package (format *YY-NNNNNN-NNN*).

**Example(s)**

<?xml version="1.0" encoding="UTF-8" ?>

-<ADMIN VERSION="2.02" xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance" xsi:schemaLocation="http://www.publications.europa.eu/TED-schema/Admin Admin.xsd" xmlns="http://publications.europa.eu/TED\_schema/Admin">

<MESSAGE\_TYPE>Package Information</MESSAGE\_TYPE>

- <GENERAL\_INFO>

<PRIORITY>NORMAL</PRIORITY>

<SENT\_FROM>SCA-JOS</SENT\_FROM>

<SENT\_TO>PLAN-JOS</SENT\_TO>

<SENT\_DATE>20160425 07:47</SENT\_DATE>

<USER>escjos\_a1</USER>

<USER\_COMMENT />

</GENERAL\_INFO>

- <MESSAGE>

- <PACKAGE\_INFORMATION>

<DELIVERY\_ID>16-154357</DELIVERY\_ID>

<NUMBER\_OF\_DOCUMENTS>1</NUMBER\_OF\_DOCUMENTS>

<RECEPTION\_ID>16-154357-001</RECEPTION\_ID>

</PACKAGE\_INFORMATION>

</MESSAGE>

</ADMIN>

**Example 4: Package Information (The package contains one notice)**

Packaging: 16-154357-001FSA1.tar.gz, containing

16-154357-001FSA1.msg

<?xml version="1.0" encoding="UTF-8"?>

<ADMIN VERSION="2.02" xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance" xsi:schemaLocation="http://publications.europa.eu/TED\_schema/Admin Admin.xsd" xmlns="http://publications.europa.eu/TED\_schema/Admin">

<MESSAGE\_TYPE>Package Information</MESSAGE\_TYPE>

<GENERAL\_INFO>

<PRIORITY>NORMAL</PRIORITY>

<SENT\_FROM>SCA-JOS</SENT\_FROM>

<SENT\_TO>TED-Monitor</SENT\_TO>

<SENT\_DATE>20161024 14:55</SENT\_DATE>

<USER></USER>

<USER\_COMMENT></USER\_COMMENT>

</GENERAL\_INFO>

<MESSAGE>

<PACKAGE\_INFORMATION>

<DELIVERY\_ID>16-236201</DELIVERY\_ID>

<NUMBER\_OF\_DOCUMENTS>4</NUMBER\_OF\_DOCUMENTS>

<RECEPTION\_ID>16-236201-001</RECEPTION\_ID>

<RECEPTION\_ID>16-236201-002</RECEPTION\_ID>

<RECEPTION\_ID>16-236201-003</RECEPTION\_ID>

<RECEPTION\_ID>16-236201-004</RECEPTION\_ID>

</PACKAGE\_INFORMATION>

</MESSAGE>

</ADMIN>

**Example 5: Package Information (The package contains four notices)**

Packaging: 16-236201-001FSA2.tar.gz, containing

16-236201-001FSA2.msg

### Codification Information [CI]

**General Structure**

<?xml version="1.0" encoding="UTF-8"?>

<ADMIN VERSION="2.02" xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance" xsi:schemaLocation="http://publications.europa.eu/TED\_schema/Admin Admin.xsd" xmlns="http://publications.europa.eu/TED\_schema/Admin">

<MESSAGE\_TYPE>Codification Information</MESSAGE\_TYPE>

<GENERAL\_INFO>

<PRIORITY>*…List of Allowed Values…*</PRIORITY>

<SENT\_FROM>*…List of Allowed Values…*</SENT\_FROM>

<SENT\_TO>TED-Monitor</SENT\_TO>

<SENT\_DATE>*YYYYMMDD hh:mm*</SENT\_DATE>

<USER>*…User Name…*</USER>

<USER\_COMMENT></USER\_COMMENT>

</GENERAL\_INFO>

<MESSAGE>

<CODIFICATION\_INFORMATION>

<RECEPTION\_ID>*YY-NNNNNN-NNN*</RECEPTION\_ID>

<AA\_ADDRESS>

<ORGANISATION>*…Name of CA…*</ORGANISATION>

<ATTENTION>*…to the Attention of…*</ATTENTION>

<ADDRESS>*…Address…*</ADDRESS>

<TOWN>*…Town…*</TOWN>

<POSTAL\_CODE>*…Postal code…*</POSTAL\_CODE>

<COUNTRY VALUE="*…List of Allowed Values…*"></COUNTRY>

<CONTACT\_POINT>*…Contact point…*</ CONTACT\_POINT >

<PHONE>*...Phone number…*</ PHONE >

<E\_MAIL>*…Email…*</E\_MAIL>

<FAX>*...Fax number…*</FAX>

</AA\_ADDRESS>

<HEADING>*…List of Allowed Values…*</HEADING>

<BIB\_DOC\_S>

*…See Internal\_OJS XSD…*

</BIB\_DOC\_S>

<PREPARATION\_TYPE>*…List of Allowed Values…*</PREPARATION\_TYPE>

<INVOICE\_CODE>*…List of Allowed Values…*</INVOICE\_CODE>

<FORM\_TYPE>*…List of Allowed Values…*</FORM\_TYPE>

</CODIFICATION\_INFORMATION>

</MESSAGE>

</ADMIN>

**Codification Information (General Structure)**

* Element **RECEPTION\_ID**: reception ID of the notice (format *YY-NNNNNN-NNN*);
* Element **AA\_ADDRESS**: address of the CA;
* Element **HEADING**: heading of the notice (see headings.xsd for allowed values);
* Element **BIB\_DOC\_S**: codification data of the notice (see *Internal\_OJS XSD* for details);
* Element **PREPARATION\_TYPE**: preparation type of the notice ([allowed values](#_List_of_Allowed));
* Element **INVOICE\_CODE**: notice invoice code ([allowed values](#_List_of_Allowed));
* Element **FORM\_TYPE**: the real form which has been received (mainly used for PDF) ([allowed values](#_List_of_Allowed)).

**Example(s)**

<?xml version="1.0" encoding="UTF-8" ?>

- <ADMIN VERSION="2.02" xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance" xsi:schemaLocation="http://www.publications.europa.eu/TED-schema/Admin Admin.xsd" xmlns="http://publications.europa.eu/TED\_schema/Admin">

<MESSAGE\_TYPE>Codification Information</MESSAGE\_TYPE>

- <GENERAL\_INFO>

<PRIORITY>NORMAL</PRIORITY>

<SENT\_FROM>SCA-JOS</SENT\_FROM>

<SENT\_TO>PLAN-JOS</SENT\_TO>

<SENT\_DATE>20160426 13:32</SENT\_DATE>

<USER>goral</USER>

<USER\_COMMENT />

</GENERAL\_INFO>

- <MESSAGE>

- <CODIFICATION\_INFORMATION>

<RECEPTION\_ID>16-154243-001</RECEPTION\_ID>

- <AA\_ADDRESS>

<OFFICIALNAME>Magnox Limited</OFFICIALNAME>

<NATIONALID>2264251</NATIONALID>

<ADDRESS>Berkeley Centre, Gloucestershire</ADDRESS>

<TOWN>Berkeley</TOWN>

<POSTAL\_CODE>GL13 9PB</POSTAL\_CODE>

<COUNTRY VALUE="UK" />

<CONTACT\_POINT>Sarah Deeble</CONTACT\_POINT>

<PHONE>+44 1453812685</PHONE>

<E\_MAIL>sarah.j.deeble@magnoxsites.com</E\_MAIL>

<NUTS CODE="UK" />

<URL\_GENERAL>http://www.magnoxsites.co.uk</URL\_GENERAL>

<URL\_BUYER>https://sharedsystems.eu-supply.com/ctm/Company/CompanyInformation/Index/3511</URL\_BUYER>

</AA\_ADDRESS>

<HEADING>01B02</HEADING>

- <BIB\_DOC\_S>

- <TI\_DOC>

<P>UK-Berkeley: Reinforced-concrete work</P>

</TI\_DOC>

<NO\_DOC\_OJS />

<SECTOR>6</SECTOR>

<LG\_ORIG>EN</LG\_ORIG>

<NAT\_NOTICE>3</NAT\_NOTICE>

<MARKET>2</MARKET>

<PROC>2</PROC>

<MARKET\_ORG>4</MARKET\_ORG>

<ORIGINAL\_CPV>45262310</ORIGINAL\_CPV>

<ORIGINAL\_CPV>44613400</ORIGINAL\_CPV>

<ORIGINAL\_NUTS>UK</ORIGINAL\_NUTS>

<DATE\_DISP>20160423</DATE\_DISP>

<DATE\_REC>20160423</DATE\_REC>

<DEADLINE\_REC>20160607 12:00</DEADLINE\_REC>

<ISO\_COUNTRY>UK</ISO\_COUNTRY>

<MAIN\_ACTIVITIES>8</MAIN\_ACTIVITIES>

</BIB\_DOC\_S>

<PREPARATION\_TYPE>STD1</PREPARATION\_TYPE>

<INVOICE\_CODE>108</INVOICE\_CODE>

<FORM\_TYPE>SF XML</FORM\_TYPE>

</CODIFICATION\_INFORMATION>

</MESSAGE>

</ADMIN>

**Example 6: Codification Information**

Packaging: 16-154243-001FSA2.tar.gz, containing

16-154243-001FSA2.msg

### Original Language(s) [OLG]

**General Structure**

<?xml version="1.0" encoding="UTF-8"?>

<ADMIN VERSION="2.02" xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance" xsi:schemaLocation="http://publications.europa.eu/TED\_schema/Admin Admin.xsd" xmlns="http://publications.europa.eu/TED\_schema/Admin">

<MESSAGE\_TYPE>Original Languages</MESSAGE\_TYPE>

<GENERAL\_INFO>

<PRIORITY>*…List of Allowed Values…*</PRIORITY>

<SENT\_FROM>*…List of Allowed Values…*</SENT\_FROM>

SENT\_TO>TED-Monitor</SENT\_TO>

<SENT\_DATE>*YYYYMMDD hh:mm*</SENT\_DATE>

<USER>*…User Name…*</USER>

<USER\_COMMENT></USER\_COMMENT>

</GENERAL\_INFO>

<MESSAGE>

<ORIGINAL\_LANGUAGES>

<RECEPTION\_ID>*YY-NNNNNN-NNN*</RECEPTION\_ID>

<HEADING>*…List of Allowed Values…*</HEADING>

<PREPARATION\_TYPE>*…List of Allowed Values…*</PREPARATION\_TYPE>

<INVOICE\_CODE>*…List of Allowed Values…*</INVOICE\_CODE>

<FORM\_TYPE>*…List of Allowed Values…*</FORM\_TYPE>

<ORIGINAL\_LANGUAGES\_LIST>*LL [LL LL…]*</ORIGINAL\_LANGUAGES\_LIST>

<FILENAME>*YY-NNNNNN-NNNORIG.LL*</FILENAME>

</ORIGINAL\_LANGUAGES>

</MESSAGE>

</ADMIN>

**Original Languages (General Structure)**

* Element **RECEPTION\_ID**: reception ID of the notice (format *YY-NNNNNN-NNN*);
* Element **HEADING**: heading of the notice (see headings.xsd for list of allowed values);
* Element **PREPARATION\_TYPE**: preparation type of the notice ([allowed values](#_List_of_Allowed));
* Element **INVOICE\_CODE**: notice invoice code ([allowed values](#_List_of_Allowed));
* Element **FORM\_TYPE**: the real form which has been received (mainly used for PDF) ([allowed values](#_List_of_Allowed));
* Element **ORIGINAL\_LANGUAGES\_LIST**: list of space separated original language(s) of the notice ([allowed values](#_List_of_Allowed));
* Element(s) **FILENAME**: name of the XML file(s) attached to the message;

**Example(s)**

<?xml version="1.0" encoding="UTF-8" ?>

-<ADMIN VERSION="2.02" xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance" xsi:schemaLocation="http://www.publications.europa.eu/TED-schema/Admin Admin.xsd" xmlns="http://publications.europa.eu/TED\_schema/Admin">

<MESSAGE\_TYPE>Original Languages</MESSAGE\_TYPE>

- <GENERAL\_INFO>

<PRIORITY>NORMAL</PRIORITY>

<SENT\_FROM>SCA-JOS</SENT\_FROM>

<SENT\_TO>PLAN-JOS</SENT\_TO>

<SENT\_DATE>20160426 13:39</SENT\_DATE>

<USER>escjos\_a1</USER>

<USER\_COMMENT />

</GENERAL\_INFO>

- <MESSAGE>

- <ORIGINAL\_LANGUAGES>

<RECEPTION\_ID>16-154243-001</RECEPTION\_ID>

<HEADING>01B02</HEADING>

<PREPARATION\_TYPE>STD1</PREPARATION\_TYPE>

<INVOICE\_CODE>108</INVOICE\_CODE>

<FORM\_TYPE>SF XML</FORM\_TYPE>

<ORIGINAL\_LANGUAGES\_LIST>EN</ORIGINAL\_LANGUAGES\_LIST>

<FILENAME>16-154243-001ORIG.EN</FILENAME>

</ORIGINAL\_LANGUAGES>

</MESSAGE>

</ADMIN>

**Example 7: Original Languages (Monolingual Notice)**

Packaging: 16-154243-001FSA3.tar.gz, containing

16-154243-001FSA3.msg

16-154243-001ORIG.EN

<?xml version="1.0" encoding="UTF-8" ?>

- <ADMIN VERSION="2.02" xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance" xsi:schemaLocation="http://www.publications.europa.eu/TED-schema/Admin Admin.xsd" xmlns="http://publications.europa.eu/TED\_schema/Admin">

<MESSAGE\_TYPE>Original Languages</MESSAGE\_TYPE>

- <GENERAL\_INFO>

<PRIORITY>NORMAL</PRIORITY>

<SENT\_FROM>SCA-JOS</SENT\_FROM>

<SENT\_TO>PLAN-JOS</SENT\_TO>

<SENT\_DATE>20160426 08:38</SENT\_DATE>

<USER>escjos\_a1</USER>

<USER\_COMMENT />

</GENERAL\_INFO>

- <MESSAGE>

- <ORIGINAL\_LANGUAGES>

<RECEPTION\_ID>16-153076-001</RECEPTION\_ID>

<HEADING>01203</HEADING>

<PREPARATION\_TYPE>STD1</PREPARATION\_TYPE>

<INVOICE\_CODE>108 110</INVOICE\_CODE>

<FORM\_TYPE>SF XML</FORM\_TYPE>

<ORIGINAL\_LANGUAGES\_LIST>FR NL</ORIGINAL\_LANGUAGES\_LIST>

<FILENAME>16-153076-001ORIG.FR</FILENAME>

</ORIGINAL\_LANGUAGES>

</MESSAGE>

</ADMIN>

**Example 8: Original Languages (Bilingual Notice)**

Packaging: 16-229201-001FSA3.tar.gz, containing

16-153076-001FSA2.msg

16-153076-001ORIG.FR (in case FR has been chosen as the ‘first’ or ‘main’ original language)

### All Languages [ALG]

**General Structure**

<?xml version="1.0" encoding="UTF-8"?>

<ADMIN VERSION="2.02" xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance" xsi:schemaLocation="http://publications.europa.eu/TED\_schema/Admin Admin.xsd" xmlns="http://publications.europa.eu/TED\_schema/Admin" >

<MESSAGE\_TYPE>All Languages</MESSAGE\_TYPE>

<GENERAL\_INFO>

<PRIORITY>*…List of Allowed Values…*</PRIORITY>

<SENT\_FROM>*…List of Allowed Values…*</SENT\_FROM>

<SENT\_TO>TED-Monitor</SENT\_TO>

<SENT\_DATE>*YYYYMMDD hh:mm*</SENT\_DATE>

<USER>*…User Name…*</USER>

<USER\_COMMENT></USER\_COMMENT>

</GENERAL\_INFO>

<MESSAGE>

<ALL\_LANGUAGES>

<RECEPTION\_ID>*YY-NNNNNN-NNN*</RECEPTION\_ID>

<HEADING>*…List of Allowed Values…*</HEADING>

<PREPARATION\_TYPE>*…List of Allowed Values…*</PREPARATION\_TYPE>

<INVOICE\_CODE>*…List of Allowed Values…*</INVOICE\_CODE>

<FORM\_TYPE>*…List of Allowed Values…*</FORM\_TYPE>

<ORIGINAL\_LANGUAGES\_LIST>*LL [LL LL…]*</ORIGINAL\_LANGUAGES\_LIST>

<FILENAME>*YY-NNNNNN-NNNORIG.LL*</FILENAME>

</ALL\_LANGUAGES>

</MESSAGE>

</ADMIN>

**All Languages (General Structure)**

* Element **RECEPTION\_ID**: reception ID of the notice (format *YY-NNNNNN-NNN*);
* Element **HEADING**: heading of the notice (see headings.xsd for list of allowed values);
* Element **PREPARATION\_TYPE**: preparation type of the notice ([allowed values](#_List_of_Allowed));
* Element **INVOICE\_CODE**: notice invoice code ([allowed values](#_List_of_Allowed));
* Element **FORM\_TYPE**: the real form which has been received (mainly used for PDF) ([allowed values](#_List_of_Allowed));
* Element **ORIGINAL\_LANGUAGES\_LIST**: list of space separated original language(s) of the notice ([allowed values](#_List_of_Allowed));
* Element **FILENAME**: name of the XML file attached to the message;

**Example(s)**

<?xml version="1.0" encoding="UTF-8" ?>

- <ADMIN VERSION="2.02" xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance" xsi:schemaLocation="http://www.publications.europa.eu/TED-schema/Admin Admin.xsd" xmlns="http://publications.europa.eu/TED\_schema/Admin">

<MESSAGE\_TYPE>All Languages</MESSAGE\_TYPE>

- <GENERAL\_INFO>

<PRIORITY>URGENT</PRIORITY>

<SENT\_FROM>SCB-JOS</SENT\_FROM>

<SENT\_TO>PLAN-JOS</SENT\_TO>

<SENT\_DATE>20160426 07:00</SENT\_DATE>

<USER>escjos\_a1</USER>

<USER\_COMMENT />

</GENERAL\_INFO>

- <MESSAGE>

- <ALL\_LANGUAGES>

<RECEPTION\_ID>16-152506-001</RECEPTION\_ID>

<HEADING>EA3EC</HEADING>

<PREPARATION\_TYPE>NSDT</PREPARATION\_TYPE>

<INVOICE\_CODE>202</INVOICE\_CODE>

<FORM\_TYPE>SF XML</FORM\_TYPE>

<ORIGINAL\_LANGUAGES\_LIST>EN</ORIGINAL\_LANGUAGES\_LIST>

<FILENAME>16-152506-001ORIG.EN</FILENAME>

</ALL\_LANGUAGES>

</MESSAGE>

</ADMIN>

**Example 9: All Languages**

Packaging: 16-152506-001FSB2.tar.gz, containing

16-152506-001FSB2.msg

16-152506-001ORIG.EN

### Export report [EXP]

During the export procedure, the OP selects notices for publication and attributes them an OJS publication number, a publication date and a notice publication number. This information is sent to the ESPs within the Export report [EXP] message once a day.

Under certain conditions, some notices can be partially or fully confidential. The confidential notices/confidential parts of notices are not exported for the TED publication, but are listed in the “Export report”, in the CONFIDENTIAL section, under a dummy OJS number (0).

**General Structure**

<?xml version="1.0" encoding="UTF-8"?>

<ADMIN VERSION="2.02" xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance" xsi:schemaLocation="http://publications.europa.eu/TED\_schema/Admin Admin.xsd" xmlns="http://publications.europa.eu/TED\_schema/Admin" >

<MESSAGE\_TYPE>Export Report</MESSAGE\_TYPE>

<GENERAL\_INFO>

<PRIORITY>NORMAL</PRIORITY>

<SENT\_FROM>TED-Monitor</SENT\_FROM>

<SENT\_TO>…List of Allowed Values…</SENT\_TO>

<SENT\_DATE>YYYYMMDD hh:mm</SENT\_DATE>

<USER>…User Name…</USER>

<USER\_COMMENT></USER\_COMMENT>

</GENERAL\_INFO>

<MESSAGE>

<EXPORT\_REPORT>

<PUBLICATION>

<OJS\_NUMBER>…Number…</OJS\_NUMBER>

<PUBLICATION\_DATE> YYYYMMDD </PUBLICATION\_DATE>

<NOTICES\_COUNT>count</NOTICES\_COUNT>

<PUBLISHED\_NOTICE>

<RECEPTION\_ID>YY-NNNNNN-NNN </RECEPTION\_ID>

<NOTICE\_NUMBER>NNNNNN-YYYY </NOTICE\_NUMBER>

</PUBLISHED\_NOTICE>

<PUBLISHED\_NOTICE>…</PUBLISHED\_NOTICE>

<PUBLISHED\_NOTICE>…</PUBLISHED\_NOTICE>

</PUBLICATION>

<CONFIDENTIAL>

<OJS\_NUMBER>…Number…</OJS\_NUMBER>

<PUBLICATION\_DATE> YYYYMMDD </PUBLICATION\_DATE>

<NOTICES\_COUNT>count</NOTICES\_COUNT>

<CONFIDENTIAL\_NOTICE>

<RECEPTION\_ID>YY-NNNNNN-NNN </RECEPTION\_ID>

<NOTICE\_NUMBER>NNNNNN-YYYY </NOTICE\_NUMBER>

</CONFIDENTIAL\_NOTICE>

<CONFIDENTIAL\_NOTICE>…</CONFIDENTIAL\_NOTICE>

<CONFIDENTIAL\_NOTICE>…</CONFIDENTIAL\_NOTICE>

</CONFIDENTIAL>

</EXPORT\_REPORT>

</MESSAGE>

</ADMIN>

**Export report (General Structure)**

* Element **OJS\_ NUMBER**: 1 to 3 digits OJS publication number, or “0” for confidential notices;
* Element **PUBLICATION\_DATE**: date (ISO Format *YYYYMMDD*) of the publication;
* Element **NOTICES\_COUNT**: number of notices in the publication;
* Element **CONFIDENTIAL\_NOTICE**: for each confidential notice
* Element **PUBLISHED\_NOTICE**: for each published notice, gives the link between the Reception ID and the Publication Number; has two child elements:
* Element **RECEPTION\_ID**: reception ID of the notice (format YY-NNNNNN-NNN);
* Element **NOTICE\_ NUMBER**: publication number of the notice (format: *NNNNNN- YYYY*).

Note:

* The number of occurrence of **PUBLISHED\_NOTICE** element must be equal to the content of the **NOTICES\_COUNT** element.

**Example(s)**

<?xml version="1.0" encoding="UTF-8"?>

<ADMIN xmlns="http://publications.europa.eu/TED\_schema/Admin" xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance" VERSION="2.02" xsi:schemaLocation="http://publications.europa.eu/TED\_schema/Admin Admin.xsd">

<MESSAGE\_TYPE>Export Report</MESSAGE\_TYPE>

<GENERAL\_INFO>

<PRIORITY>NORMAL</PRIORITY>

<SENT\_FROM>TED-Monitor</SENT\_FROM>

<SENT\_TO>SCA-JOS</SENT\_TO>

<SENT\_DATE>20160302 15:08</SENT\_DATE>

<USER>TED-Monitor</USER>

<USER\_COMMENT></USER\_COMMENT>

</GENERAL\_INFO>

<MESSAGE>

<EXPORT\_REPORT>

<PUBLICATION>

<OJS\_NUMBER>44</OJS\_NUMBER>

<PUBLICATION\_DATE>20160303</PUBLICATION\_DATE>

<NOTICES\_COUNT>991</NOTICES\_COUNT>

<PUBLISHED\_NOTICE>

<RECEPTION\_ID>16-065943-001</RECEPTION\_ID>

<NOTICE\_NUMBER>2016/S 044-072031</NOTICE\_NUMBER>

</PUBLISHED\_NOTICE>

<PUBLISHED\_NOTICE>

<RECEPTION\_ID>16-066629-001</RECEPTION\_ID>

<NOTICE\_NUMBER>2016/S 044-072032</NOTICE\_NUMBER>

</PUBLISHED\_NOTICE>

. . .

<PUBLISHED\_NOTICE>

<RECEPTION\_ID>16-074424-001</RECEPTION\_ID>

<NOTICE\_NUMBER>2016/S 044-073021</NOTICE\_NUMBER>

</PUBLISHED\_NOTICE>

</PUBLICATION>

<CONFIDENTIAL>

<OJS\_NUMBER>0</OJS\_NUMBER>

<PUBLICATION\_DATE>20160303</PUBLICATION\_DATE>

<NOTICES\_COUNT>9</NOTICES\_COUNT>

<CONFIDENTIAL\_NOTICE>

<RECEPTION\_ID>16-076070-001</RECEPTION\_ID>

</CONFIDENTIAL\_NOTICE>

<CONFIDENTIAL\_NOTICE>

<RECEPTION\_ID>16-074779-001</RECEPTION\_ID>

</CONFIDENTIAL\_NOTICE>

. . .

<CONFIDENTIAL\_NOTICE>

<RECEPTION\_ID>16-074916-001</RECEPTION\_ID>

</CONFIDENTIAL\_NOTICE>

</CONFIDENTIAL>

</EXPORT\_REPORT>

</MESSAGE>

</ADMIN>

**Example 10: Export report**

Packaging: 20160303.tar.gz, containing

20160303.msg

## Alternative Workflow

### Request for Preparation Refusal [RfP\_R]

A notice may be sent to an ESP which is not responsible for the preparation of this kind of notice. In this case, the ESP sends a Request for Preparation Refusal [RfP\_R] message informing the OP that he will not continue the processing of the notice.

A RfP message can only be refused once. If all ESP have refused the RfP, the OP's Coordinator assigns the notice to one of the ESP who receives a second RfP; he is not allowed to send a second RfP\_R message and prepares the notice.



**Figure 2: Request for Preparation Refusal Workflow**

**General Structure**

<?xml version="1.0" encoding="UTF-8"?>

<ADMIN VERSION="2.02" xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance" xsi:schemaLocation="http://publications.europa.eu/TED\_schema/Admin Admin.xsd" xmlns="http://publications.europa.eu/TED\_schema/Admin" >

<MESSAGE\_TYPE>Request for Preparation Refusal</MESSAGE\_TYPE>

<GENERAL\_INFO>

<PRIORITY>*…List of Allowed Values…*</PRIORITY>

<SENT\_FROM>*…List of Allowed Values…*</SENT\_FROM>

<SENT\_TO>TED-Monitor</SENT\_TO>

<SENT\_DATE>*YYYYMMDD hh:mm*</SENT\_DATE>

<USER>*…User Name…*</USER>

<USER\_COMMENT></USER\_COMMENT>

</GENERAL\_INFO>

<MESSAGE>

<REQUEST\_FOR\_PREPARATION\_REFUSAL>

<DELIVERY\_ID>*YY-NNNNNN or YY-NNNNNN-NNN*</DELIVERY\_ID>

<INVOICE\_CODE>*…List of Allowed Values…*</INVOICE\_CODE>

</REQUEST\_FOR\_PREPARATION\_REFUSAL>

</MESSAGE>

</ADMIN>

**Request for Preparation Refusal (General Structure)**

* Element **DELIVERY\_ID**: notice delivery identifier (format *YY-NNNNNN-NNN* in case of XML production format; format *YY-NNNNNN* in case of PDF production format);
* Element **INVOICE\_CODE**: notice invoice code ([allowed values](#_List_of_Allowed)).

**Example(s)**

<?xml version="1.0" encoding="UTF-8" ?>

- <ADMIN VERSION="2.02" xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance" xsi:schemaLocation="http://www.publications.europa.eu/TED-schema/Admin Admin.xsd" xmlns="http://publications.europa.eu/TED\_schema/Admin">

<MESSAGE\_TYPE>Request for Preparation Refusal</MESSAGE\_TYPE>

- <GENERAL\_INFO>

<PRIORITY>NORMAL</PRIORITY>

<SENT\_FROM>SCB-JOS</SENT\_FROM>

<SENT\_TO>PLAN-JOS</SENT\_TO>

<SENT\_DATE>20160421 18:13</SENT\_DATE>

<USER>jasinska</USER>

<USER\_COMMENT>Lot 1</USER\_COMMENT>

</GENERAL\_INFO>

- <MESSAGE>

- <REQUEST\_FOR\_PREPARATION\_REFUSAL>

<DELIVERY\_ID>16-152150-001</DELIVERY\_ID>

<INVOICE\_CODE>209</INVOICE\_CODE>

</REQUEST\_FOR\_PREPARATION\_REFUSAL>

</MESSAGE>

</ADMIN>

**Example 11: Request for Preparation Refusal**

Packaging: 16-152150-001FSB1.tar.gz, containing

16-152150-001FSB1.msg

### Request for Rescan [RfRSC]

It can occur that a scanned notice sent to an ESP is of poor readability. In this case, the ESP sends a Request for Rescan [RfRSC] message to OP that prepares a new rendition of the package and sends it to the ESP using RfP message with the same DELIVERY\_ID. In case the quality of the notice cannot be improved by rescanning, OP sends to ESP a REF message. Following the REF message a decision should be made on further steps for the concerned notice.   
Request for Demfax is one of the possible scenarios.

Note:

* As we are receiving rarely faxes, this message is not used anymore.
* This message [RfRSC] may be sent more than once at any time between the RfP and OLG/ALG messages (in case of PDF production format and only after a 1st PI message has been sent).

**General Structure**

<?xml version="1.0" encoding="UTF-8"?>

<ADMIN VERSION="2.02" xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance" xsi:schemaLocation="http://publications.europa.eu/TED\_schema/Admin Admin.xsd" xmlns="http://publications.europa.eu/TED\_schema/Admin" >

<MESSAGE\_TYPE> Request for Rescan </MESSAGE\_TYPE>

<GENERAL\_INFO>

<PRIORITY>*…List of Allowed Values…*</PRIORITY>

<SENT\_FROM>*…List of Allowed Values…*</SENT\_FROM>

<SENT\_TO>TED-Monitor</SENT\_TO>

<SENT\_DATE>*YYYYMMDD hh:mm*</SENT\_DATE>

<USER>*…User Name…*</USER>

<USER\_COMMENT></USER\_COMMENT>

</GENERAL\_INFO>

<MESSAGE>

<REQUEST\_FOR\_RESCAN>

<DELIVERY\_ID>*YY-NNNNNN*</DELIVERY\_ID>

<RECEPTION\_ID>*YY-NNNNNN-NNN*</RECEPTION\_ID>

<RESCAN\_REASON>…*Reason* …</ RESCAN\_REASON >

</REQUEST\_FOR\_RESCAN>

</MESSAGE>

</ADMIN>

**Request for Rescan (General Structure)**

* Element **DELIVERY\_ID**: notice delivery identifier (format *YY-NNNNNN*) ;
* Element(s) **RECEPTION\_ID**: reception ID of the notice(s) enclosed in the package (format *YY-NNNNNN-NNN*).
* Element **RESCAN\_REASON:** reason of the rescan (free text field).

**Example(s)**

<? xml version="1.0" encoding="UTF-8"?>

<ADMIN VERSION="2.02" xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance" xsi:schemaLocation="http://publications.europa.eu/TED\_schema/Admin Admin.xsd" xmlns="http://publications.europa.eu/TED\_schema/Admin" >

<MESSAGE\_TYPE>Request for Rescan</MESSAGE\_TYPE>

<GENERAL\_INFO>

<PRIORITY>URGENT</PRIORITY>

<SENT\_FROM>SCA-JOS</SENT\_FROM>

<SENT\_TO>TED-Monitor</SENT\_TO>

<SENT\_DATE>20161024 15:00</SENT\_DATE>

<USER></USER>

<USER\_COMMENT></USER\_COMMENT>

</GENERAL\_INFO>

<MESSAGE>

<REQUEST\_FOR\_RESCAN>

<DELIVERY\_ID>16-265523</DELIVERY\_ID>

<RECEPTION\_ID>16-265523-001</RECEPTION\_ID>

<RESCAN\_REASON>not readable</ RESCAN\_REASON >

</REQUEST\_FOR\_RESCAN>

</MESSAGE>

</ADMIN>

**Example 12: Request for Rescan**

Packaging: 16-265523FSA1.tar.gz, containing

16-265523FSA1.msg

### Awarding Authority Information [AAI]

During the preparation process (Original and All Languages), the ESP informs the CA in case he sent an erroneous notice (e.g. using a wrong form or a wrong CPV code(s), missing information, incoherencies).

During the preparation process (Original and All Languages), the ESP informs the CA who used :

* a wrong form
* a wrong CPV code(s)
* other reasons

The ESP sends an Awarding Authority Information [AAI] message to the OP who will check and send the corresponding standard letter to the CA.

After sending this message, the ESP continues the preparation of the notice. It is a non-blocking workflow.

Note:

* This message may be sent more than once (see Figure 1) at any time between the RfP and OLG/ALG messages (in case of PDF production format, only after a 1st PI message has been sent).

**General Structure**

<?xml version="1.0" encoding="UTF-8"?>

<ADMIN VERSION="2.02" xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance" xsi:schemaLocation="http://publications.europa.eu/TED\_schema/Admin Admin.xsd" xmlns="http://publications.europa.eu/TED\_schema/Admin" >

<MESSAGE\_TYPE>Awarding Authority Information</MESSAGE\_TYPE>

<GENERAL\_INFO>

<PRIORITY>*…List of Allowed Values…*</PRIORITY>

<SENT\_FROM>*…List of Allowed Values…*</SENT\_FROM>

<SENT\_TO>TED-Monitor</SENT\_TO>

<SENT\_DATE>*YYYYMMDD hh:mm*</SENT\_DATE>

<USER>*…User Name…*</USER>

<USER\_COMMENT>*…User Comment…*</USER\_COMMENT>

</GENERAL\_INFO>

<MESSAGE>

<AWARDING\_AUTHORITY\_INFORMATION>

<RECEPTION\_ID>*YY-NNNNNN-NNN*</RECEPTION\_ID>

<REASON\_CODE>**WFI** *or* **CPV**</REASON\_CODE>

<INVOICE\_CODE>*…List of Allowed Values…*</INVOICE\_CODE>

<ORIGINAL\_LANGUAGES\_LIST>*LL [LL LL…]*</ORIGINAL\_LANGUAGES\_LIST>

<AA\_ADDRESS>

<ORGANISATION>*…Name of AA…*</ORGANISATION>

<ATTENTION>*…to the Attention of…*</ATTENTION>

<ADDRESS>*…Address…*</ADDRESS>

<TOWN>*…Town…*</TOWN>

<POSTAL\_CODE>*…Postal code…*</POSTAL\_CODE>

<COUNTRY VALUE="*…List of Allowed Values…*"></COUNTRY>

<E\_MAIL>*…email…*</E\_MAIL>

<FAX>*...Fax number…*</FAX>

</AA\_ADDRESS>

<AA\_REFERENCE>*…AA reference…*</AA\_REFERENCE>

<AA\_TITLE>*…AA title…*</AA\_TITLE>

<STANDARD\_LETTER\_INFOS>

<ANNEX>

<STANDARD\_PHRASE> <STANDARD\_PHRASE\_CODE>**RECOMMENDED\_FORM**

</STANDARD\_PHRASE\_CODE>

<STANDARD\_PHRASE\_TEXT>...*Free Text…*

</STANDARD\_PHRASE\_TEXT>

</STANDARD\_PHRASE>

</ANNEX>

**OR**

<WRONG\_CPV>

<AA\_CPV>*…Comma Separated Allowed CPV Codes…*</AA\_CPV>

<PO\_CPV>*… Comma Separated Allowed CPV Codes…*</PO\_CPV>

</WRONG\_CPV>

</STANDARD\_LETTER\_INFOS>

</AWARDING\_AUTHORITY\_INFORMATION>

</MESSAGE>

</ADMIN>

**Awarding Authority Information (General Structure)**

* Element **RECEPTION\_ID**: reception ID of the notice (format *YY-NNNNNN-NNN*);
* Element **REASON\_CODE**: content is **WFI** (Wrong Form) / **CPV** (Wrong CPV Code);
* Element **INVOICE\_CODE**: notice invoice code ([allowed values](#_List_of_Allowed));
* Element **ORIGINAL\_LANGUAGES\_LIST**: list of space separated original language(s) of the notice ([allowed values](#_List_of_Allowed)) used to generate the standard letter;
* Element **AA\_ADDRESS**: address of the CA;
* Element **AA\_REFERENCE**: reference to identify the CA’s notice (eNotices or eSender Login & Number (NO\_DOC\_EXT), sent date of the notice,…);
* Element **AA\_TITLE**: title given by the AA;
* Element **STANDARD\_LETTER\_INFOS**: contains the necessary information for the OP to send the standard letter to the CA. Child element is ANNEX.
* Element **ANNEX**: has repeatable child element **STANDARD\_PHRASE**:
* **STANDARD\_PHRASE**: has two child elements:
* Element **STANDARD\_PHRASE\_CODE**: allowed value: **RECOMMENDED\_FORM**;
* Element **STANDARD\_PHRASE\_TEXT**: free text describing the recommended form;
* Element **WRONG\_CPV**: has two child elements:
* Element **AA\_CPV:** list of comma separated CPV code(s) provided by the CA**;**
* Element **PO\_CPV:** list of comma separated CPV code(s) recommended by the ESP**;**

**Example(s)**

<?xml version="1.0" encoding="UTF-8"?>

<ADMIN VERSION="2.02" xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance" xsi:schemaLocation="http://publications.europa.eu/TED\_schema/Admin Admin.xsd" xmlns="http://publications.europa.eu/TED\_schema/Admin" >

<MESSAGE\_TYPE>Awarding Authority Information</MESSAGE\_TYPE>

<GENERAL\_INFO>

<PRIORITY>URGENT</PRIORITY>

<SENT\_FROM>SCA-JOS</SENT\_FROM>

<SENT\_TO>TED-Monitor</SENT\_TO>

<SENT\_DATE>20091025 09:30</SENT\_DATE>

<USER></USER>

<USER\_COMMENT></USER\_COMMENT>

</GENERAL\_INFO>

<MESSAGE>

<AWARDING\_AUTHORITY\_INFORMATION>

<RECEPTION\_ID>16-229222-001</RECEPTION\_ID>

<REASON\_CODE>WFI</REASON\_CODE>

<INVOICE\_CODE>23</INVOICE\_CODE>

<ORIGINAL\_LANGUAGES\_LIST>NL</ORIGINAL\_LANGUAGES\_LIST>

<AA\_ADDRESS>

<ORGANISATION>Gedeputeerde Staten</ORGANISATION>

<ATTENTION>Mr Dijkstra</ATTENTION>

<ADDRESS>Postbus 20120</ADDRESS>

<TOWN>Leeuwarden</TOWN>

<POSTAL\_CODE>8900 HM</POSTAL\_CODE>

<COUNTRY VALUE="NL"></COUNTRY>

<E\_MAIL>t.s.dijkstra@fryslan.nl</E\_MAIL>

<FAX>058 - 2925124</FAX>

</AA\_ADDRESS>

<AA\_REFERENCE>2007-002356</AA\_REFERENCE>

<AA\_TITLE>Sterilisator</AA\_TITLE>

<STANDARD\_LETTER\_INFOS>

<ANNEX>

<STANDARD\_PHRASE> <STANDARD\_PHRASE\_CODE>RECOMMENDED\_FORM

</STANDARD\_PHRASE\_CODE>

<STANDARD\_PHRASE\_TEXT>2</STANDARD\_PHRASE\_TEXT>

</STANDARD\_PHRASE>

</ANNEX>

</STANDARD\_LETTER\_INFOS>

</AWARDING\_AUTHORITY\_INFORMATION>

</MESSAGE>

</ADMIN>

**Example 13: Awarding Authority Information (case 1: Wrong Form)**

Packaging: 16-151674-001FSA1.tar.gz, containing

16-151674-001FSA1.msg

<?xml version="1.0" encoding="UTF-8"?>

<ADMIN VERSION="2.02" xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance" xsi:schemaLocation="http://publications.europa.eu/TED\_schema/Admin Admin.xsd" xmlns="http://publications.europa.eu/TED\_schema/Admin" > <MESSAGE\_TYPE>Awarding Authority Information</MESSAGE\_TYPE>

<GENERAL\_INFO>

<PRIORITY>URGENT</PRIORITY>

<SENT\_FROM>SCA-JOS</SENT\_FROM>

<SENT\_TO>TED-Monitor</SENT\_TO>

<SENT\_DATE>20161025 09:30</SENT\_DATE>

<USER></USER>

<USER\_COMMENT>CPV code 45240000 is not relevant</USER\_COMMENT>

</GENERAL\_INFO>

<MESSAGE>

<AWARDING\_AUTHORITY\_INFORMATION>

<RECEPTION\_ID>16-229222-001</RECEPTION\_ID>

<REASON\_CODE>CPV</REASON\_CODE>

<INVOICE\_CODE>23</INVOICE\_CODE>

<ORIGINAL\_LANGUAGES\_LIST>NL</ORIGINAL\_LANGUAGES\_LIST>

<AA\_ADDRESS>

<ORGANISATION>Gedeputeerde Staten</ORGANISATION>

<ATTENTION>Mr Dijkstra</ATTENTION>

<ADDRESS>Postbus 20120</ADDRESS>

<TOWN>Leeuwarden</TOWN>

<POSTAL\_CODE>8900 HM</POSTAL\_CODE>

<COUNTRY VALUE="NL"></COUNTRY>

<E\_MAIL>t.s.dijkstra@fryslan.nl</E\_MAIL>

<FAX>058 - 2925124</FAX>

</AA\_ADDRESS>

<AA\_REFERENCE>2007-002356</AA\_REFERENCE>

<AA\_TITLE>Sterilisator</AA\_TITLE>

<STANDARD\_LETTER\_INFOS>

<WRONG\_CPV>

<AA\_CPV>45247000, 40420000, 45240000</AA\_CPV>

<PO\_CPV>45247100, 40410000</PO\_CPV>

</WRONG\_CPV>

</STANDARD\_LETTER\_INFOS>

</AWARDING\_AUTHORITY\_INFORMATION>

</MESSAGE>

</ADMIN>

**Example 14: Awarding Authority Information (case 2: Wrong CPV Code(s))**

Packaging: 16-229222-001FSA2.tar.gz, containing

16-229222-001FSA2.msg

### Double/Confirmation [DU]

The notice must not be published since it is a Double or Confirmation of another ‘referenced’ notice (published or currently in preparation).

The Double/Confirmation [DU] message gives the link between the notice and its ‘referenced’ notice.

Note:

* The message may be sent at any time between RfP and OLG/ALG messages.



**Figure 3: Double/ConfirmationWorkflow**

**General Structure**

<?xml version="1.0" encoding="UTF-8"?>

<ADMIN VERSION="2.02" xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance" xsi:schemaLocation="http://publications.europa.eu/TED\_schema/Admin Admin.xsd" xmlns="http://publications.europa.eu/TED\_schema/Admin" >

<MESSAGE\_TYPE>Double/Confirmation</MESSAGE\_TYPE>

<GENERAL\_INFO>

<PRIORITY>*…List of Allowed Values…*</PRIORITY>

<SENT\_FROM>*…List of Allowed Values…*</SENT\_FROM>

<SENT\_TO>TED-Monitor</SENT\_TO>

<SENT\_DATE>*YYYYMMDD hh:mm*</SENT\_DATE>

<USER>*…User Name…*</USER>

<USER\_COMMENT></USER\_COMMENT>

</GENERAL\_INFO>

<MESSAGE>

<DOUBLE\_CONFIRMATION>

<RECEPTION\_ID>*YY-NNNNNN-NNN*</RECEPTION\_ID>

<REF\_RECEPTION\_ID>*YY-NNNNNN-NNN*</REF\_RECEPTION\_ID>

<INVOICE\_CODE>*…List of Allowed Values…*</INVOICE\_CODE>

</DOUBLE\_CONFIRMATION>

</MESSAGE>

</ADMIN>

**Double/Confirmation (General Structure)**

* Element **RECEPTION\_ID**: reception ID of the notice (format *YY-NNNNNN-NNN*);
* Element **REF\_RECEPTION\_ID**: reception ID of the ‘reference’ notice (format *YY-NNNNNN-NNN*);
* Element **INVOICE\_CODE**: notice invoice code ([allowed values](#_List_of_Allowed)).

**Example(s)**

<?xml version="1.0" encoding="UTF-8"?>

<ADMIN VERSION="2.02" xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance" xsi:schemaLocation="http://publications.europa.eu/TED\_schema/Admin Admin.xsd" xmlns="http://publications.europa.eu/TED\_schema/Admin" > <MESSAGE\_TYPE>Double/Confirmation</MESSAGE\_TYPE>

<GENERAL\_INFO>

<PRIORITY>URGENT</PRIORITY>

<SENT\_FROM>SCA-JOS</SENT\_FROM>

<SENT\_TO>TED-Monitor</SENT\_TO>

<SENT\_DATE>20161026 09:30</SENT\_DATE>

<USER></USER>

<USER\_COMMENT></USER\_COMMENT>

</GENERAL\_INFO>

<MESSAGE>

<DOUBLE\_CONFIRMATION>

<RECEPTION\_ID>16-132654-001</RECEPTION\_ID>

<REF\_RECEPTION\_ID>16-128954-002</REF\_RECEPTION\_ID>

<INVOICE\_CODE>21</INVOICE\_CODE>

</DOUBLE\_CONFIRMATION>

</MESSAGE>

</ADMIN>

**Example 15: Double/Confirmation**

Packaging: 16-132654-001FSA2.tar.gz, containing

16-132654-001FSA2.msg

### Split [SPL]

The notice must not be published since it is a **split** of another ‘**referenced**’ notice currently in preparation.

The Split [SPL] message gives the link between the notice and its ‘referenced’ notice.

Note:

* The message may be sent at any time between RfP and OLG/ALG messages (in case of PDF production format, only after a 1st PI message has been sent);
* The content of the “split” notice is inserted in the “referenced” notice; the “split” notice is erased with reason SP.
* Typical use case: a fax which is received in 2 parts. (very rare)



**Figure 4: Split Workflow**

**General Structure**

<?xml version="1.0" encoding="UTF-8"?>

<ADMIN VERSION="2.02" xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance" xsi:schemaLocation="http://publications.europa.eu/TED\_schema/Admin Admin.xsd" xmlns="http://publications.europa.eu/TED\_schema/Admin" >

<MESSAGE\_TYPE>Split</MESSAGE\_TYPE>

<GENERAL\_INFO>

<PRIORITY>*…List of Allowed Values…*</PRIORITY>

<SENT\_FROM>*…List of Allowed Values…*</SENT\_FROM>

<SENT\_TO>TED-Monitor</SENT\_TO>

<SENT\_DATE>*YYYYMMDD hh:mm*</SENT\_DATE>

<USER>*…User Name…*</USER>

<USER\_COMMENT></USER\_COMMENT>

</GENERAL\_INFO>

<MESSAGE>

<SPLIT>

<RECEPTION\_ID>*YY-NNNNNN-NNN*</RECEPTION\_ID>

<REF\_RECEPTION\_ID>*YY-NNNNNN-NNN*</REF\_RECEPTION\_ID>

<INVOICE\_CODE>*…List of Allowed Values…*</INVOICE\_CODE>

</SPLIT>

</MESSAGE>

</ADMIN>

**Split (General Structure)**

* Element **RECEPTION\_ID**: reception ID of the notice (format *YY-NNNNNN-NNN*);
* Element **REF\_RECEPTION\_ID**: reception ID of the ‘referenced’ notice (format *YY-NNNNNN-NNN*);
* Element **INVOICE\_CODE**: notice invoice code ([allowed values](#_List_of_Allowed)).

**Example(s)**

<?xml version="1.0" encoding="UTF-8"?>

<ADMIN VERSION="2.02" xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance" xsi:schemaLocation="http://publications.europa.eu/TED\_schema/Admin Admin.xsd" xmlns="http://publications.europa.eu/TED\_schema/Admin" > <MESSAGE\_TYPE>Split</MESSAGE\_TYPE>

<GENERAL\_INFO>

<PRIORITY>URGENT</PRIORITY>

<SENT\_FROM>SCA-JOS</SENT\_FROM>

<SENT\_TO>TED-Monitor</SENT\_TO>

<SENT\_DATE>20161026 09:30</SENT\_DATE>

<USER></USER>

<USER\_COMMENT></USER\_COMMENT>

</GENERAL\_INFO>

<MESSAGE>

<SPLIT>

<RECEPTION\_ID>16-132654-001</RECEPTION\_ID>

<REF\_RECEPTION\_ID>16-128954-002</REF\_RECEPTION\_ID>

<INVOICE\_CODE></INVOICE\_CODE>

</SPLIT>

</MESSAGE>

</ADMIN>

**Example 16: Split**

Packaging: 16-132654-001FSA2.tar.gz, containing

16-132654-001FSA2.msg

### Modification [MOD]

The notice must not be published since it is a Modification of another ‘referenced’ notice (the CA modifies the ‘referenced’ notice).

* If the ‘referenced’ notice is still in preparation at ESP side, a Modification [MOD] message is sent which gives the link between the notice and its ‘referenced’ notice.   
  The ESP integrates the modifications into the ‘referenced’ notice.   
  The “mod” notice is erased with erasure reason MD.
* If the ‘referenced’ notice is not anymore in preparation at ESP side but has not yet been exported by OP, the ESP initiates a [reset procedure](#_Reset_Procedure) of the ‘referenced’ notice:
  + If the reset of the ‘referenced’ notice is accepted, a Modification [MOD] message is sent which gives the link between the notice and its ‘referenced’ notice. The ESP integrates the modifications into the ‘referenced’ notice.

Note:

* The message may be sent at any time between RfP and OLG/ALG messages (in case of PDF production format, only after a 1st PI message has been sent).
* If a notice modifies more than one notice, the notice must be split (by means of a package information message) in as many parts as the number of notices that it is modifying.



**Figure 5: Modification Workflow**

**General Structure**

<?xml version="1.0" encoding="UTF-8"?>

<ADMIN VERSION="2.02" xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance" xsi:schemaLocation="http://publications.europa.eu/TED\_schema/Admin Admin.xsd" xmlns="http://publications.europa.eu/TED\_schema/Admin" >

<MESSAGE\_TYPE>Modification</MESSAGE\_TYPE>

<GENERAL\_INFO>

<PRIORITY>*…List of Allowed Values…*</PRIORITY>

<SENT\_FROM>*…List of Allowed Values…*</SENT\_FROM>

<SENT\_TO>TED-Monitor</SENT\_TO>

<SENT\_DATE>*YYYYMMDD hh:mm*</SENT\_DATE>

<USER>*…User Name…*</USER>

<USER\_COMMENT></USER\_COMMENT>

</GENERAL\_INFO>

<MESSAGE>

<MODIFICATION>

<RECEPTION\_ID>*YY-NNNNNN-NNN*</RECEPTION\_ID>

<REF\_RECEPTION\_ID>*YY-NNNNNN-NNN*</REF\_RECEPTION\_ID>

<INVOICE\_CODE>*…List of Allowed Values…*</INVOICE\_CODE>

</MODIFICATION>

</MESSAGE>

</ADMIN>

**Modification (General Structure)**

* Element **RECEPTION\_ID**: reception ID of the notice (format *YY-NNNNNN-NNN*);
* Element **REF\_RECEPTION\_ID**: reception ID of the ‘referenced’ notice (format *YY-NNNNNN-NNN*);
* Element **INVOICE\_CODE**: notice invoice code ([allowed values](#_List_of_Allowed)).

**Example(s)**

<?xml version="1.0" encoding="UTF-8"?>

<ADMIN VERSION="2.02" xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance" xsi:schemaLocation="http://publications.europa.eu/TED\_schema/Admin Admin.xsd" xmlns="http://publications.europa.eu/TED\_schema/Admin" >

<MESSAGE\_TYPE>Modification</MESSAGE\_TYPE>

<GENERAL\_INFO>

<PRIORITY>URGENT</PRIORITY>

<SENT\_FROM>SCA-JOS</SENT\_FROM>

<SENT\_TO>TED-Monitor</SENT\_TO>

<SENT\_DATE>20161026 09:30</SENT\_DATE>

<USER></USER>

<USER\_COMMENT></USER\_COMMENT>

</GENERAL\_INFO>

<MESSAGE>

<MODIFICATION>

<RECEPTION\_ID>16-132654-001</RECEPTION\_ID>

<REF\_RECEPTION\_ID>16-128954-001</REF\_RECEPTION\_ID>

<INVOICE\_CODE>21</INVOICE\_CODE>

</MODIFICATION>

</MESSAGE>

</ADMIN>

**Example 17: Modification**

Packaging: 16-132654-001FSA2.tar.gz, containing

16-132654-001FSA2.msg

### Cancellation [CANC]

The notice must not be published since it is a **Cancellation** of another ‘**referenced**’ notice (the CA cancels the ‘referenced’ notice).

* If the ‘referenced’ notice is still in preparation at ESP side, a Cancellation [CANC] message is sent which gives the link between the notice and its ‘referenced’ notice.   
  Both notices are ‘erased’ with erasure reason CP.
* If the ‘referenced’ notice is not anymore in preparation at ESP side and has not yet been exported by OP, the ESP initiates a [reset procedure](#_Reset_Procedure) of the ‘referenced’ notice:
* If the OP reset the ‘referenced’ notice, a Cancellation [CANC] message is sent which gives the link between the notice and its ‘referenced’ notice. Both notices are ‘erased’.
* If the OP cannot reset the ‘referenced’ notice, the notice is prepared as an IC notice and the Cancellation workflow cannot be used.

Note:

* The message may be sent at any time between RfP and OLG/ALG messages (in case of PDF production format, only after a 1st PI message has been sent).
* If a notice cancels more than one notice, the notice must be split (by means of a package information message) in as many parts as the number of notices that it is cancelling.



**Figure 6: Cancellation Workflow**

**General Structure**

<?xml version="1.0" encoding="UTF-8"?>

<ADMIN VERSION="2.02" xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance" xsi:schemaLocation="http://publications.europa.eu/TED\_schema/Admin Admin.xsd" xmlns="http://publications.europa.eu/TED\_schema/Admin" >

<MESSAGE\_TYPE>Cancellation</MESSAGE\_TYPE>

<GENERAL\_INFO>

<PRIORITY>*…List of Allowed Values…*</PRIORITY>

<SENT\_FROM>*…List of Allowed Values…*</SENT\_FROM>

<SENT\_TO>TED-Monitor</SENT\_TO>

<SENT\_DATE>*YYYYMMDD hh:mm*</SENT\_DATE>

<USER>*…User Name…*</USER>

<USER\_COMMENT></USER\_COMMENT>

</GENERAL\_INFO>

<MESSAGE>

<CANCELLATION>

<RECEPTION\_ID>*YY-NNNNNN-NNN*</RECEPTION\_ID>

<REF\_RECEPTION\_ID>*YY-NNNNNN-NNN*</REF\_RECEPTION\_ID>

<AA\_ADDRESS>

<ORGANISATION>*…Name of AA…*</ORGANISATION>

<ATTENTION>*…to the Attention of…*</ATTENTION>

<ADDRESS>*…Address…*</ADDRESS>

<TOWN>*…Town…*</TOWN>

<POSTAL\_CODE>*…Postal code…*</POSTAL\_CODE>

<COUNTRY VALUE="*…List of Allowed Values…*"></COUNTRY>

<E\_MAIL>*…email…*</E\_MAIL>

<FAX>*...Fax number…*</FAX>

</AA\_ADDRESS>

<INVOICE\_CODE>*…List of Allowed Values…*</INVOICE\_CODE>

</CANCELLATION>

</MESSAGE>

</ADMIN>

**Cancellation (General Structure)**

* Element **RECEPTION\_ID**: reception ID of the notice (format *YY-NNNNNN-NNN*);
* Element **REF\_RECEPTION\_ID**: reception ID of the ‘referenced’ notice (format *YY-NNNNNN-NNN*);
* Element **AA\_ADDRESS**: address of the CA;
* Element **INVOICE\_CODE**: notice invoice code ([allowed values](#_List_of_Allowed)).

**Example(s)**

<?xml version="1.0" encoding="UTF-8"?>

<ADMIN VERSION="2.02" xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance" xsi:schemaLocation="http://publications.europa.eu/TED\_schema/Admin Admin.xsd" xmlns="http://publications.europa.eu/TED\_schema/Admin" >

<MESSAGE\_TYPE>Cancellation</MESSAGE\_TYPE>

<GENERAL\_INFO>

<PRIORITY>URGENT</PRIORITY>

<SENT\_FROM>SCA-JOS</SENT\_FROM>

<SENT\_TO>TED-Monitor</SENT\_TO>

<SENT\_DATE>20161026 09:30</SENT\_DATE>

<USER></USER>

<USER\_COMMENT></USER\_COMMENT>

</GENERAL\_INFO>

<MESSAGE>

<CANCELLATION>

<RECEPTION\_ID>16-132654-001</RECEPTION\_ID>

<REF\_RECEPTION\_ID>16-128954-002</REF\_RECEPTION\_ID>

<AA\_ADDRESS>

<ORGANISATION>Scottish Water</ORGANISATION>

<ATTENTION>Stephen Flynn</ATTENTION>

<ADDRESS>Watermark Building, Alba Centre</ADDRESS>

<TOWN>Livingston</TOWN>

<POSTAL\_CODE>Livingston</POSTAL\_CODE>

<COUNTRY VALUE="UK"/>

<E\_MAIL>Stephen.flynn@scottishwatersolutions.co.uk</E\_MAIL>

<FAX>01509 678624</FAX>

</AA\_ADDRESS>

<INVOICE\_CODE>22</INVOICE\_CODE>

</CANCELLATION>

</MESSAGE>

</ADMIN>

**Example 18: Cancellation**

Packaging: 16-132654-001FSA2.tar.gz, containing

16-132654-001FSA2.msg

### Heading Authorization Procedure

If a notice is not compliant to usual headings (e.g.: notice suspected not to be compliant with the public procurement directives), the ESP may initiate a Heading Authorization Procedure.

The related messages are:

* [Request for Heading Authorization [RfHA]](#_Request_for_Heading)
* [Request for Heading Authorization Answer [RfHA\_A]](#_Request_for_Reset)



**Figure 7: Heading Authorization Procedure Workflow**

* The ESP sends a [Request for Heading Authorization [RfHA]](#_Request_for_Heading) message with a proposed heading;
* The OP accepts or refuses this request with a [Request for Heading Authorization Answer [RfHA\_A]](#_Request_for_Reset) message:
  + If the OP accepts the request (attribute ACCEPTANCE of element REQUEST\_FOR\_HEADING\_AUTHORIZATION\_ANSWER set to *YES*), the ESP continues the preparation of the notice with the heading returned by the OP (which may be different from the proposed one);
  + If the OP refuses the request (attribute ACCEPTANCE of element REQUEST\_FOR\_HEADING\_AUTHORIZATION\_ANSWER set to *NO*), the ESP stops the preparation of the notice without sending any additional message.   
    The notice will be erased with erase reason HR.

#### Request for Heading Authorization [RfHA]

**General Structure**

<?xml version="1.0" encoding="UTF-8"?>

<ADMIN VERSION="2.02" xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance" xsi:schemaLocation="http://publications.europa.eu/TED\_schema/Admin Admin.xsd" xmlns="http://publications.europa.eu/TED\_schema/Admin" >

<MESSAGE\_TYPE>Request for Heading Authorization</MESSAGE\_TYPE>

<GENERAL\_INFO>

<PRIORITY>*…List of Allowed Values…*</PRIORITY>

<SENT\_FROM>*…List of Allowed Values…*</SENT\_FROM>

<SENT\_TO>TED-Monitor</SENT\_TO>

<SENT\_DATE>*YYYYMMDD hh:mm*</SENT\_DATE>

<USER>*…User Name…*</USER>

<USER\_COMMENT>*…User Comment…*</USER\_COMMENT>

</GENERAL\_INFO>

<MESSAGE>

<REQUEST\_FOR\_HEADING\_AUTHORIZATION>

<RECEPTION\_ID>*YY-NNNNNN-NNN*</RECEPTION\_ID>

<HEADING>*…Proposed Heading…*</HEADING>

</REQUEST\_FOR\_HEADING\_AUTHORIZATION>

</MESSAGE>

</ADMIN>

**Request for Heading Authorization (General Structure)**

* Element GENERAL\_INFO\**USER\_COMMENT**: the user may give an explanation;
* Element **RECEPTION\_ID**: reception ID of the notice (format *YY-NNNNNN-NNN*);
* Element **HEADING**: proposed heading for the notice (see headings.xsd for allowed values)

**Example(s)**

<?xml version="1.0" encoding="UTF-8"?>

<ADMIN VERSION="2.02" xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance" xsi:schemaLocation="http://publications.europa.eu/TED\_schema/Admin Admin.xsd" xmlns="http://publications.europa.eu/TED\_schema/Admin" >

<MESSAGE\_TYPE>Request for Heading Authorization</MESSAGE\_TYPE>

<GENERAL\_INFO>

<PRIORITY>NORMAL</PRIORITY>

<SENT\_FROM>SCA-JOS</SENT\_FROM>

<SENT\_TO>TED-Monitor</SENT\_TO>

<SENT\_DATE>20161025 14:21</SENT\_DATE>

<USER></USER>

<USER\_COMMENT> Notice is probably about sales, see II.1.1)</USER\_COMMENT>

</GENERAL\_INFO>

<MESSAGE>

<REQUEST\_FOR\_HEADING\_AUTHORIZATION>

<RECEPTION\_ID>16-231659-001</RECEPTION\_ID>

<HEADING>01100</HEADING>

</REQUEST\_FOR\_HEADING\_AUTHORIZATION>

</MESSAGE>

</ADMIN>

**Example 19: Request for Heading Authorization**

Packaging: 16-231659-001FSA2.tar.gz, containing

16-231659-001FSA2.msg

#### Request for Heading Authorization Answer [RfHA\_A]

**General Structure**

<?xml version="1.0" encoding="UTF-8"?>

<ADMIN VERSION="2.02" xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance" xsi:schemaLocation="http://publications.europa.eu/TED\_schema/Admin Admin.xsd" xmlns="http://publications.europa.eu/TED\_schema/Admin" >

<MESSAGE\_TYPE>Request for Heading Authorization Answer</MESSAGE\_TYPE>

<GENERAL\_INFO>

<PRIORITY>*…List of Allowed Values…*</PRIORITY>

<SENT\_FROM>TED-Monitor</SENT\_FROM>

<SENT\_TO>*…List of Allowed Values…*</SENT\_TO>

<SENT\_DATE>*YYYYMMDD hh:mm*</SENT\_DATE>

<USER>*…User Name…*</USER>

<USER\_COMMENT</USER\_COMMENT>

</GENERAL\_INFO>

<MESSAGE>

<REQUEST\_FOR\_HEADING\_AUTHORIZATION\_ANSWER ACCEPTANCE="YES">

<RECEPTION\_ID>*YY-NNNNNN-NNN*</RECEPTION\_ID>

<HEADING>*…Preparation Heading…*</HEADING>

</REQUEST\_FOR\_HEADING\_AUTHORIZATION\_ANSWER>

</MESSAGE>

</ADMIN>

**Request for Heading Authorization Answer (General Structure)**

* Element **RECEPTION\_ID**: reception ID of the notice (format *YY-NNNNNN-NNN*);
* Element **HEADING**: preparation heading for the notice (see headings.xsd for allowed values)

**Example(s)**

<?xml version="1.0" encoding="UTF-8"?>

<ADMIN VERSION="2.02" xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance" xsi:schemaLocation="http://publications.europa.eu/TED\_schema/Admin Admin.xsd" xmlns="http://publications.europa.eu/TED\_schema/Admin" >

<MESSAGE\_TYPE>Request for Heading Authorization Answer</MESSAGE\_TYPE>

<GENERAL\_INFO>

<PRIORITY>URGENT</PRIORITY>

<SENT\_FROM>TED-Monitor</SENT\_FROM>

<SENT\_TO>SCA-JOS</SENT\_TO>

<SENT\_DATE>20161026 12:00</SENT\_DATE>

<USER></USER>

<USER\_COMMENT> </USER\_COMMENT>

</GENERAL\_INFO>

<MESSAGE>

<REQUEST\_FOR\_HEADING\_AUTHORIZATION\_ANSWER ACCEPTANCE="YES">

<RECEPTION\_ID>16-231659-001</RECEPTION\_ID>

<HEADING>01121</HEADING>

</REQUEST\_FOR\_HEADING\_AUTHORIZATION\_ANSWER>

</MESSAGE>

</ADMIN>

**Example 20: Request for Heading Authorization Answer**

Packaging: 16-231659-001TSA2.tar.gz, containing

16-231659-001TSA2.msg

### Demfax Procedure

In some cases the production activities at the ESP's side can be blocked by different reasons.

During the Original Language(s) preparation process, the ESP wants to inform the CA that its notice is **illegible** (case 1) or **incomplete** (case 2).

The related messages are:

* [Request for Demfax [RFD]](#_Request_for_Demfax) with an appropriate Standard Letter;
* [Demfax Alloted Time [ALLOT]](#_Demfax_Alloted_Time)



**Figure 8: Demfax Procedure Workflow**

* The ESP sends a [Request for Demfax [RFD]](#_Request_for_Demfax) message;
* The OP receives the message and checks the request;
* If the OP refuses the request, they send a [**Demfax Refusal [DREF]**](#_Demfax_Refused_[DREF]) message, with the reason and explanation.
  + REDO: the OP asks to the ESP to review and improve the proposed Demfax letter
  + NOSL: the OP decides that there is no need for a standard letter
* If the request is accepted, the OP sends the corresponding standard letter to the CA and sends a [Demfax Alloted Time [ALLOT]](#_Demfax_Alloted_Time) message to the ESP to inform him about when the standard letter has been sent to the CA – ( allotted time delay 24h00);
  + If the ESP has received an answer from the CA within the allotted time, the answer is processed as a **Modification** of the notice;
  + If the ESP has **not** received an answer from the CA within the allotted time,
    - If there are no missing critical data, he continues the preparation of the notice;
    - Otherwise, he stops the preparation of the notice and sends a [Not a Notice [NaN]](#_Not_a_Notice) message (REASON\_CODE=”NA”).

#### Request for Demfax [RfD]

**General Structure**

<?xml version="1.0" encoding="UTF-8"?>

<ADMIN VERSION="2.02" xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance" xsi:schemaLocation="http://publications.europa.eu/TED\_schema/Admin Admin.xsd" xmlns="http://publications.europa.eu/TED\_schema/Admin" >

<MESSAGE\_TYPE>Request for Demfax</MESSAGE\_TYPE>

<GENERAL\_INFO>

<PRIORITY>*…List of Allowed Values…*</PRIORITY>

<SENT\_FROM>*…List of Allowed Values…*</SENT\_FROM>

<SENT\_TO>TED-Monitor</SENT\_TO>

<SENT\_DATE>*YYYYMMDD hh:mm*</SENT\_DATE>

<USER>*…User Name…*</USER>

<USER\_COMMENT></USER\_COMMENT>

</GENERAL\_INFO>

<MESSAGE>

<REQUEST\_FOR\_DEMFAX>

<RECEPTION\_ID>*YY-NNNNNN-NNN*</RECEPTION\_ID>

<REASON\_CODE>**ILD** *or* **IN** </REASON\_CODE>

<INVOICE\_CODE>*…List of Allowed Values…*</INVOICE\_CODE>

<ORIGINAL\_LANGUAGES\_LIST>*LL [LL LL…]*</ORIGINAL\_LANGUAGES\_LIST>

<AA\_ADDRESS>

<ORGANISATION>*…Name of AA…*</ORGANISATION>

<ATTENTION>*…to the Attention of…*</ATTENTION>

<ADDRESS>*…Address…*</ADDRESS>

<TOWN>*…Town…*</TOWN>

<POSTAL\_CODE>*…Postal code…*</POSTAL\_CODE>

<COUNTRY VALUE="*…List of Allowed Values…*"></COUNTRY>

<E\_MAIL>*…email…*</E\_MAIL>

<FAX>*...Fax number…*</FAX>

</AA\_ADDRESS>

<AA\_REFERENCE>*…AA reference…*</AA\_REFERENCE>

<AA\_TITLE>*…AA title…*</AA\_TITLE>

<STANDARD\_LETTER\_INFOS>

<ANNEX>

<STANDARD\_PHRASE> <STANDARD\_PHRASE\_CODE>*…List of Allowed Values…*

</STANDARD\_PHRASE\_CODE>

<STANDARD\_PHRASE\_TEXT>...*Free Text…*

</STANDARD\_PHRASE\_TEXT>

</STANDARD\_PHRASE>

</ANNEX>

</STANDARD\_LETTER\_INFOS>

</REQUEST\_FOR\_DEMFAX>

</MESSAGE>

</ADMIN>

**Request for Demfax (General Structure)**

* Element **RECEPTION\_ID**: reception ID of the notice (format *YY-NNNNNN-NNN*);
* Element **REASON\_CODE**:
  + content is **ILD** (case 1: Illegible Document);
  + content is **IN** (case 2: Incomplete Document);
* Element **INVOICE\_CODE**: notice invoice code ([allowed values](#_List_of_Allowed));
* Element **ORIGINAL\_LANGUAGES\_LIST**: list of space separated original language(s) of the notice ([allowed values](#_List_of_Allowed)) used to generate the standard letter;
* Element **AA\_ADDRESS**: address of the CA;
* Element **AA\_REFERENCE**: reference to identify the CA’s (eNotices ID + NoDocExt, e-sender ID + Customer ID + NoDocExt, sent date of the notice,…);
* Element **AA\_TITLE**: title given by the CA;
* Element **STANDARD\_LETTER\_INFOS**: contains the necessary information for the OP to send the standard letter to the CA. Allowed child element is ANNEX.
* Element **ANNEX**: has repeatable child element **STANDARD\_PHRASE**:
* **STANDARD\_PHRASE**: has two child elements:
* Element **STANDARD\_PHRASE\_CODE**: see [list of allowed values](#_List_of_Allowed);
* Element **STANDARD\_PHRASE\_TEXT**: free text describing the recommended form;

**Example(s)**

<?xml version="1.0" encoding="UTF-8"?>

<ADMIN VERSION="2.02" xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance" xsi:schemaLocation="http://publications.europa.eu/TED\_schema/Admin Admin.xsd" xmlns="http://publications.europa.eu/TED\_schema/Admin" >

<MESSAGE\_TYPE>Request for Demfax</MESSAGE\_TYPE>

<GENERAL\_INFO>

<PRIORITY>NORMAL</PRIORITY>

<SENT\_FROM>SCA-JOS</SENT\_FROM>

<SENT\_TO>TED-Monitor</SENT\_TO>

<SENT\_DATE>20161025 14:01</SENT\_DATE>

<USER></USER>

<USER\_COMMENT></USER\_COMMENT>

</GENERAL\_INFO>

<MESSAGE>

<REQUEST\_FOR\_DEMFAX>

<RECEPTION\_ID>16-215306-001</RECEPTION\_ID>

<REASON\_CODE>ILD</REASON\_CODE>

<INVOICE\_CODE>23</INVOICE\_CODE>

<ORIGINAL\_LANGUAGES\_LIST>EN</ORIGINAL\_LANGUAGES\_LIST>

<AA\_ADDRESS>

<ORGANISATION>Scottish Water</ORGANISATION>

<ATTENTION>Stephen Flynn</ATTENTION>

<ADDRESS>Watermark Building, Alba Centre</ADDRESS>

<TOWN>Livingston</TOWN>

<POSTAL\_CODE>Livingston</POSTAL\_CODE>

<COUNTRY VALUE="UK"/>

<E\_MAIL>Stephen.flynn@scottishwatersolutions.co.uk</E\_MAIL>

<FAX>01506 678624</FAX>

</AA\_ADDRESS>

<AA\_REFERENCE>23.01.2007</AA\_REFERENCE>

<AA\_TITLE>Road works</AA\_TITLE>

<STANDARD\_LETTER\_INFOS>

<ANNEX>

<STANDARD\_PHRASE>

<STANDARD\_PHRASE\_CODE>PROVIDE\_ENTIRE\_TEXT

</STANDARD\_PHRASE\_CODE>

</STANDARD\_PHRASE>

</ANNEX>

</STANDARD\_LETTER\_INFOS>

</REQUEST\_FOR\_DEMFAX>

</MESSAGE>

</ADMIN>

**Example 21: Request for Demfax (Case 1: Illegible Notice)**

Packaging: 16-215306-001FSA2.tar.gz, containing

16-215306-001FSA2.msg

<?xml version="1.0" encoding="UTF-8"?>

<ADMIN VERSION="2.02" xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance" xsi:schemaLocation="http://publications.europa.eu/TED\_schema/Admin Admin.xsd" xmlns="http://publications.europa.eu/TED\_schema/Admin" >

<MESSAGE\_TYPE>Request for Demfax</MESSAGE\_TYPE>

<GENERAL\_INFO>

<PRIORITY>NORMAL</PRIORITY>

<SENT\_FROM>SCA-JOS</SENT\_FROM>

<SENT\_TO>TED-Monitor</SENT\_TO>

<SENT\_DATE>20161025 14:01</SENT\_DATE>

<USER></USER>

<USER\_COMMENT></USER\_COMMENT>

</GENERAL\_INFO>

<MESSAGE>

<REQUEST\_FOR\_DEMFAX>

<RECEPTION\_ID>16-215306-001</RECEPTION\_ID>

<REASON\_CODE>IN</REASON\_CODE>

<INVOICE\_CODE>23</INVOICE\_CODE>

<ORIGINAL\_LANGUAGES\_LIST>EN</ORIGINAL\_LANGUAGES\_LIST>

<AA\_ADDRESS>

<ORGANISATION>Scottish Water</ORGANISATION>

<ATTENTION>Stephen Flynn</ATTENTION>

<ADDRESS>Watermark Building, Alba Centre</ADDRESS>

<TOWN>Livingston</TOWN>

<POSTAL\_CODE>Livingston</POSTAL\_CODE>

<COUNTRY VALUE="UK"/>

<E\_MAIL>Stephen.flynn@scottishwatersolutions.co.uk</E\_MAIL>

<FAX>01506 678624</FAX>

</AA\_ADDRESS>

<AA\_REFERENCE>23.01.2007</AA\_REFERENCE>

<AA\_TITLE>Road works</AA\_TITLE>

<STANDARD\_LETTER\_INFOS>

<ANNEX>

<STANDARD\_PHRASE> <STANDARD\_PHRASE\_CODE>PROVIDE\_CATEGORY\_NUMBER </STANDARD\_PHRASE\_CODE>

</STANDARD\_PHRASE>

<STANDARD\_PHRASE>

<STANDARD\_PHRASE\_CODE>PROVIDE\_ONE\_LANGUAGE\_ONLY

</STANDARD\_PHRASE\_CODE>

</STANDARD\_PHRASE>

<STANDARD\_PHRASE>

<STANDARD\_PHRASE\_CODE>OTHER

</STANDARD\_PHRASE\_CODE>

<STANDARD\_PHRASE\_TEXT>Please provide your fax number

</STANDARD\_PHRASE\_TEXT>

</STANDARD\_PHRASE>

</ANNEX>

</STANDARD\_LETTER\_INFOS>

</REQUEST\_FOR\_DEMFAX>

</MESSAGE>

</ADMIN>

**Example 22: Request for Demfax (Case 2: Incomplete Notice)**

Packaging: 16-215306-001FSA2.tar.gz, containing

16-215306-001FSA2.msg

#### Demfax Alloted Time [ALLOT]

**General Structure**

<?xml version="1.0" encoding="UTF-8"?>

<ADMIN VERSION="2.02" xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance" xsi:schemaLocation="http://publications.europa.eu/TED\_schema/Admin Admin.xsd" xmlns="http://publications.europa.eu/TED\_schema/Admin" >

<MESSAGE\_TYPE>Demfax Alloted Time</MESSAGE\_TYPE>

<GENERAL\_INFO>

<PRIORITY>*…List of Allowed Values…*</PRIORITY>

<SENT\_FROM>TED-Monitor</SENT\_FROM>

<SENT\_TO>*…List of Allowed Values…*</SENT\_TO>

<SENT\_DATE>*YYYYMMDD hh:mm*</SENT\_DATE>

<USER>*…User Name…*</USER>

<USER\_COMMENT></USER\_COMMENT>

</GENERAL\_INFO>

<DEMFAX\_ALLOTED\_TIME>

<RECEPTION\_ID>*YY-NNNNNN-NNN*</RECEPTION\_ID>

<DEMFAX\_SENT\_DATE>YYYYMMDD hh:mm</DEMFAX\_SENT\_DATE>

</DEMFAX\_ALLOTED\_TIME>

</MESSAGE>

</ADMIN>

**Demfax Alloted Time (General Structure)**

* Element **RECEPTION\_ID**: reception ID of the notice (format *YY-NNNNNN-NNN*);
* Element **DEMFAX\_SENT\_DATE**: date and time (ISO Format *YYYYMMDD hh:mm*) of the sending of the standard letter to the CA.

**Example(s)**

<?xml version="1.0" encoding="UTF-8"?>

<ADMIN VERSION="2.02" xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance" xsi:schemaLocation="http://publications.europa.eu/TED\_schema/Admin Admin.xsd" xmlns="http://publications.europa.eu/TED\_schema/Admin" >

<MESSAGE\_TYPE>Demfax Alloted Time</MESSAGE\_TYPE>

<GENERAL\_INFO>

<PRIORITY>URGENT</PRIORITY>

<SENT\_FROM>TED-Monitor</SENT\_FROM>

<SENT\_TO>SCA-JOS</SENT\_TO>

<SENT\_DATE>20161026 16:00</SENT\_DATE>

<USER></USER>

<USER\_COMMENT></USER\_COMMENT>

</GENERAL\_INFO>

<MESSAGE>

<DEMFAX\_ALLOTED\_TIME>

<RECEPTION\_ID>16-125698-001</RECEPTION\_ID>

<DEMFAX\_SENT\_DATE>20161026 11:21</DEMFAX\_SENT\_DATE>

</DEMFAX\_ALLOTED\_TIME>

</MESSAGE>

</ADMIN>

**Example 23: Demfax Alloted Time**

Packaging: 16-125698-001TSA2.tar.gz, containing

16-125698-001TSA2.msg

#### Demfax Refused [DREF]

**General Structure**

<?xml version="1.0" encoding="UTF-8"?>

<ADMIN VERSION="2.02" xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance" xsi:schemaLocation="http://publications.europa.eu/TED\_schema/Admin Admin.xsd" xmlns="http://publications.europa.eu/TED\_schema/Admin" >

<MESSAGE\_TYPE>Demfax Refused</MESSAGE\_TYPE>

<GENERAL\_INFO>

<PRIORITY>*…List of Allowed Values…*</PRIORITY>

<SENT\_FROM>TED-Monitor</SENT\_FROM>

<SENT\_TO>*…List of Allowed Values…*</SENT\_TO>

<SENT\_DATE>*YYYYMMDD hh:mm*</SENT\_DATE>

<USER>*…User Name…*</USER>

<USER\_COMMENT></USER\_COMMENT>

</GENERAL\_INFO>

<MESSAGE>

<DEMFAX\_REFUSED>

<RECEPTION\_ID>*YY-NNNNNN-NNN*</RECEPTION\_ID>

<REFUSED\_MESSAGE\_FILENAME*>…Filename…*</REFUSED\_MESSAGE\_FILENAME >

<REASON\_CODE>NOSL *or* REDO</REASON\_CODE>

<REASON\_TEXT>…</REASON\_TEXT>

</DEMFAX\_REFUSED >

</MESSAGE>

</ADMIN>

**Demfax Refused (General Structure)**

* Element **RECEPTION\_ID**: reception ID of the notice (format *YY-NNNNNN-NNN*);
* Element **REFUSED\_MESSAGE\_FILENAME**: name of the ESP message file refused (format *YY-NNNNNN-NNN*[ESC Identifier]*Message Number*.msg);
* Element **REASON\_CODE**: content is **NOSL** / **REDO**
* NOSL: no need for a standard letter;
* REDO: resend an improved message;
* Element **REASON\_TEXT**: free text where the OP coordinator adds clear instructions for the ESP (Why Demfax is not applicable / What improvements are required / What is the next action);

**Example(s)**

<?xml version="1.0" encoding="UTF-8" standalone="yes" ?>

- <ADMIN xmlns="http://publications.europa.eu/TED\_schema/Admin" xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance" VERSION="2.02" xsi:schemaLocation="http://publications.europa.eu/TED\_schema/Admin Admin.xsd">

<MESSAGE\_TYPE>Demfax Refused</MESSAGE\_TYPE>

- <GENERAL\_INFO>

<PRIORITY>URGENT</PRIORITY>

<SENT\_FROM>TED-Monitor</SENT\_FROM>

<SENT\_TO>SCA-JOS</SENT\_TO>

<SENT\_DATE>20160427 11:50</SENT\_DATE>

<USER>pastojo</USER>

<USER\_COMMENT />

</GENERAL\_INFO>

- <MESSAGE>

- <DEMFAX\_REFUSED>

<RECEPTION\_ID>16-157515-001</RECEPTION\_ID>

<REFUSED\_MESSAGE\_FILENAME>16-157515-001FSA1.tar.gz</REFUSED\_MESSAGE\_FILENAME>

<REASON\_CODE>NOSL</REASON\_CODE>

<REASON\_TEXT>RI 16-157515-001 - Standard Letter not sent, Please check again, dates looks correct </REASON\_TEXT>

</DEMFAX\_REFUSED>

</MESSAGE>

</ADMIN>

**Example 24: Demfax Refused**

Packaging: 16-157515-001TSA2.tar.gz, containing

16-157515-001TSA2.msg

### Not a Notice [NaN]

The notice must not be published.

The ESP sends a **Not a Notice [NaN]** message and stops the preparation of the notice.   
The message must specify a *reason* (element REASON\_CODE) and, for some cases, a *reference to another notice*, the *address of the CA* and *data to send a standard letter to the CA* (see [Reason Codes and Related Workflows](#_List_of_Workflows) ).

This workflow is different from the previous workflows (RfP\_R, DC, SPL, MOD, CANC).

The possible erasure reasons for both types are as following:

* (NaN) accompanied by Standard letter
  + The notice is totally illegible (REASON\_CODE=’ILD’) ;
  + The form used is wrong (REASON\_CODE=’WFN’);
  + The language of the notice is problematic (REASON\_CODE=’WL’);
  + The notice is too long (REASON\_CODE=’TL’);
  + Other reason (REASON\_CODE=’OT’);
* (NaN) without Standard letter
  + A Demfax procedure has been initiated for this notice and no answer has been received from the CA (REASON\_CODE=’NA’);
  + The notice is to the attention of another EU department (REASON\_CODE=’OD’);
  + The notice is a publicity or a junk mail (REASON\_CODE=’PU’);
  + The notice is blocked in the production systems and it’s impossible to continue the preparation: preparation error (REASON\_CODE=’PE’).

Note :

* The message may be sent at any time between RfP and OLG/ALG messages (in case of PDF production format, only after a 1st PI message has been sent);

**General Structure**

<?xml version="1.0" encoding="UTF-8"?>

<ADMIN VERSION="2.02" xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance" xsi:schemaLocation="http://publications.europa.eu/TED\_schema/Admin Admin.xsd" xmlns="http://publications.europa.eu/TED\_schema/Admin" >

<MESSAGE\_TYPE>Not a Notice</MESSAGE\_TYPE>

<GENERAL\_INFO>

<PRIORITY>*…List of Allowed Values…*</PRIORITY>

<SENT\_FROM>*…List of Allowed Values…*</SENT\_FROM>

<SENT\_TO>TED-Monitor</SENT\_TO>

<SENT\_DATE>*YYYYMMDD hh:mm*</SENT\_DATE>

<USER>*…User Name…*</USER>

<USER\_COMMENT></USER\_COMMENT>

</GENERAL\_INFO>

<MESSAGE>

<NOT\_A\_NOTICE>

<RECEPTION\_ID>*YY-NNNNNN-NNN*</RECEPTION\_ID>

<REF\_RECEPTION\_ID>*YY-NNNNNN-NNN*</REF\_RECEPTION\_ID>

<REASON\_CODE>*…List of Allowed Values…*</REASON\_CODE>

<INVOICE\_CODE>*…List of Allowed Values…*</INVOICE\_CODE>

<ORIGINAL\_LANGUAGES\_LIST>*LL [LL LL…]*</ORIGINAL\_LANGUAGES\_LIST>

<AA\_ADDRESS>

<ORGANISATION>*…Name of AA…*</ORGANISATION>

<ATTENTION>*…to the Attention of…*</ATTENTION>

<ADDRESS>*…Address…*</ADDRESS>

<TOWN>*…Town…*</TOWN>

<POSTAL\_CODE>*…Postal code…*</POSTAL\_CODE>

<COUNTRY VALUE="*…List of Allowed Values…*"></COUNTRY>

<E\_MAIL>*…email…*</E\_MAIL>

<FAX>*...Fax number…*</FAX>

</AA\_ADDRESS>

<AA\_REFERENCE>*…AA reference…*</AA\_REFERENCE>

<AA\_TITLE>*…AA title…*</AA\_TITLE>

<STANDARD\_LETTER\_INFOS>

<ANNEX>

<STANDARD\_PHRASE> <STANDARD\_PHRASE\_CODE>*…List of Allowed Values…*

</STANDARD\_PHRASE\_CODE>

<STANDARD\_PHRASE\_TEXT>...*Free Text…*

</STANDARD\_PHRASE\_TEXT>

</STANDARD\_PHRASE>

</ANNEX>

</STANDARD\_LETTER\_INFOS>

</NOT\_A\_NOTICE>

</MESSAGE>

</ADMIN>

**Not a Notice (General Structure)**

* Element **RECEPTION\_ID**: reception ID of the notice (format *YY-NNNNNN-NNN*);
* Element **REF\_RECEPTION\_ID**: reception ID of the ‘reference’ notice (format *YY-NNNNNN-NNN*);
* Element **REASON\_CODE**: ([allowed values](#_List_of_Allowed));
* Element **INVOICE\_CODE**: notice invoice code ([allowed values](#_List_of_Allowed));
* );
* Element **ORIGINAL\_LANGUAGES\_LIST**: list of space separated original language(s) of the notice ([allowed values](#_List_of_Allowed)) used to generate the standard letter;
* Element **AA\_ADDRESS**: address of the CA;
* Element **AA\_REFERENCE**: reference to identify the CA’s (eNotices ID + NoDocExt, e-sender ID + Customer ID + NoDocExt, sent date of the notice,…);
* Element **AA\_TITLE**: title given by the CA;
* Element **STANDARD\_LETTER\_INFOS**: contains the necessary information for the OP to send the standard letter to the CA. Allowed child element is ANNEX.
* Element **ANNEX**: has repeatable child element **STANDARD\_PHRASE**:
* **STANDARD\_PHRASE**: has two child elements:
* Element **STANDARD\_PHRASE\_CODE**: see list of allowed values;
* Element **STANDARD\_PHRASE\_TEXT**: free text describing the recommended form;

**Example(s)**

<?xml version="1.0" encoding="UTF-8"?>

<ADMIN VERSION="2.02" xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance" xsi:schemaLocation="http://publications.europa.eu/TED\_schema/Admin Admin.xsd" xmlns="http://publications.europa.eu/TED\_schema/Admin" >

<MESSAGE\_TYPE>Not a Notice</MESSAGE\_TYPE>

<GENERAL\_INFO>

<PRIORITY>URGENT</PRIORITY>

<SENT\_FROM>SCA-JOS</SENT\_FROM>

<SENT\_TO>TED-Monitor</SENT\_TO>

<SENT\_DATE>20161025 09:30</SENT\_DATE>

<USER></USER>

<USER\_COMMENT></USER\_COMMENT>

</GENERAL\_INFO>

<MESSAGE>

<NOT\_A\_NOTICE>

<RECEPTION\_ID>16-235602-002</RECEPTION\_ID>

<REASON\_CODE>NA</REASON\_CODE>

<INVOICE\_CODE>21</INVOICE\_CODE>

<ORIGINAL\_LANGUAGES\_LIST></ORIGINAL\_LANGUAGES\_LIST>

</NOT\_A\_NOTICE>

</MESSAGE>

</ADMIN>

**Example 25: Not a Notice (NA)**

Packaging: 16-235602-002FSA2.tar.gz, containing

16-235602-002FSA2.msg

<?xml version="1.0" encoding="UTF-8"?>

<ADMIN VERSION="2.02" xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance" xsi:schemaLocation="http://publications.europa.eu/TED\_schema/Admin Admin.xsd" xmlns="http://publications.europa.eu/TED\_schema/Admin" >

<MESSAGE\_TYPE>Not a Notice</MESSAGE\_TYPE>

<GENERAL\_INFO>

<PRIORITY>URGENT</PRIORITY>

<SENT\_FROM>SCA-JOS</SENT\_FROM>

<SENT\_TO>TED-Monitor</SENT\_TO>

<SENT\_DATE>20161025 09:30</SENT\_DATE>

<USER></USER>

<USER\_COMMENT></USER\_COMMENT>

</GENERAL\_INFO>

<MESSAGE>

<NOT\_A\_NOTICE>

<RECEPTION\_ID>16-235602-002</RECEPTION\_ID>

<REASON\_CODE>OD</REASON\_CODE>

<INVOICE\_CODE>21</INVOICE\_CODE>

<ORIGINAL\_LANGUAGES\_LIST></ORIGINAL\_LANGUAGES\_LIST>

</NOT\_A\_NOTICE>

</MESSAGE>

</ADMIN>

**Example 26: Not a Notice (OD)**

Packaging: 16-235602-002FSA2.tar.gz, containing

16-235602-002FSA2.msg

<?xml version="1.0" encoding="UTF-8"?>

<ADMIN VERSION="2.02" xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance" xsi:schemaLocation="http://publications.europa.eu/TED\_schema/Admin Admin.xsd" xmlns="http://publications.europa.eu/TED\_schema/Admin" >

<MESSAGE\_TYPE>Not a Notice</MESSAGE\_TYPE>

<GENERAL\_INFO>

<PRIORITY>URGENT</PRIORITY>

<SENT\_FROM>SCA-JOS</SENT\_FROM>

<SENT\_TO>TED-Monitor</SENT\_TO>

<SENT\_DATE>20161025 09:30</SENT\_DATE>

<USER></USER>

<USER\_COMMENT></USER\_COMMENT>

</GENERAL\_INFO>

<MESSAGE>

<NOT\_A\_NOTICE>

<RECEPTION\_ID>16-235602-002</RECEPTION\_ID>

<REASON\_CODE>PE</REASON\_CODE>

<INVOICE\_CODE></INVOICE\_CODE>

<ORIGINAL\_LANGUAGES\_LIST></ORIGINAL\_LANGUAGES\_LIST>

</NOT\_A\_NOTICE>

</MESSAGE>

</ADMIN>

**Example 27: Not a Notice (PE)**

Packaging: 16-235602-002FSA2.tar.gz, containing

16-235602-002FSA2.msg

<?xml version="1.0" encoding="UTF-8"?>

<ADMIN VERSION="2.02" xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance" xsi:schemaLocation="http://publications.europa.eu/TED\_schema/Admin Admin.xsd" xmlns="http://publications.europa.eu/TED\_schema/Admin" >

<MESSAGE\_TYPE>Not a Notice</MESSAGE\_TYPE>

<GENERAL\_INFO>

<PRIORITY>URGENT</PRIORITY>

<SENT\_FROM>SCA-JOS</SENT\_FROM>

<SENT\_TO>TED-Monitor</SENT\_TO>

<SENT\_DATE>20161025 09:30</SENT\_DATE>

<USER></USER>

<USER\_COMMENT>Junk Mail</USER\_COMMENT>

</GENERAL\_INFO>

<MESSAGE>

<NOT\_A\_NOTICE>

<RECEPTION\_ID>16-235602-002</RECEPTION\_ID>

<REASON\_CODE>PU</REASON\_CODE>

<INVOICE\_CODE>20</INVOICE\_CODE>

<ORIGINAL\_LANGUAGES\_LIST></ORIGINAL\_LANGUAGES\_LIST>

</NOT\_A\_NOTICE>

</MESSAGE>

</ADMIN>

**Example 28: Not a Notice (PU)**

Packaging: 16-235602-002FSA2.tar.gz, containing

16-235602-002FSA2.msg

<?xml version="1.0" encoding="UTF-8"?>

<ADMIN VERSION="2.02" xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance" xsi:schemaLocation="http://publications.europa.eu/TED\_schema/Admin Admin.xsd" xmlns="http://publications.europa.eu/TED\_schema/Admin" >

ADMIN VERSION="2.0">

<MESSAGE\_TYPE>Not a Notice</MESSAGE\_TYPE>

<GENERAL\_INFO>

<PRIORITY>URGENT</PRIORITY>

<SENT\_FROM>SCA-JOS</SENT\_FROM>

<SENT\_TO>TED-Monitor</SENT\_TO>

<SENT\_DATE>20161025 09:30</SENT\_DATE>

<USER></USER>

<USER\_COMMENT></USER\_COMMENT>

</GENERAL\_INFO>

<MESSAGE>

<NOT\_A\_NOTICE>

<RECEPTION\_ID>16-235602-002</RECEPTION\_ID>

<REASON\_CODE>WFN</REASON\_CODE>

<INVOICE\_CODE>23</INVOICE\_CODE>

<ORIGINAL\_LANGUAGES\_LIST>ES</ORIGINAL\_LANGUAGES\_LIST>

<AA\_ADDRESS>

<ORGANISATION>Diputación de Barcelona</ORGANISATION>

<ATTENTION>SPC</ATTENTION>

<ADDRESS>c/ Londres, 55 planta baja</ADDRESS>

<TOWN>Barcelona</TOWN>

<POSTAL\_CODE>08036</POSTAL\_CODE>

<COUNTRY VALUE="ES"></COUNTRY>

<E\_MAIL>SPC.contratació@diba.es</E\_MAIL>

<FAX>934 020 647</FAX>

</AA\_ADDRESS>

<AA\_REFERENCE>12.03.2007</AA\_REFERENCE>

<AA\_TITLE>Servicios de vigilancia</AA\_TITLE>

<STANDARD\_LETTER\_INFOS>

<ANNEX>

<STANDARD\_PHRASE>

<STANDARD\_PHRASE\_CODE>RECOMMENDED\_FORM

</STANDARD\_PHRASE\_CODE>

<STANDARD\_PHRASE\_TEXT>3

</STANDARD\_PHRASE\_TEXT>

</STANDARD\_PHRASE>

</ANNEX>

</STANDARD\_LETTER\_INFOS>

</NOT\_A\_NOTICE>

</MESSAGE>

</ADMIN>

**Example 29: Not a Notice (WFN)**

Packaging: 16-235602-002FSA2.tar.gz, containing

16-235602-002FSA2.msg

<?xml version="1.0" encoding="UTF-8"?>

<ADMIN VERSION="2.02" xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance" xsi:schemaLocation="http://publications.europa.eu/TED\_schema/Admin Admin.xsd" xmlns="http://publications.europa.eu/TED\_schema/Admin" >

ADMIN VERSION="2.0">

<MESSAGE\_TYPE>Not a Notice</MESSAGE\_TYPE>

<GENERAL\_INFO>

<PRIORITY>URGENT</PRIORITY>

<SENT\_FROM>SCA-JOS</SENT\_FROM>

<SENT\_TO>TED-Monitor</SENT\_TO>

<SENT\_DATE>20161025 09:30</SENT\_DATE>

<USER></USER>

<USER\_COMMENT></USER\_COMMENT>

</GENERAL\_INFO>

<MESSAGE>

<NOT\_A\_NOTICE>

<RECEPTION\_ID>16-235602-002</RECEPTION\_ID>

<REASON\_CODE>WL</REASON\_CODE>

<INVOICE\_CODE>23</INVOICE\_CODE>

<ORIGINAL\_LANGUAGES\_LIST>ES</ORIGINAL\_LANGUAGES\_LIST>

<AA\_ADDRESS>

<ORGANISATION>Diputación de Barcelona</ORGANISATION>

<ATTENTION>SPC</ATTENTION>

<ADDRESS>c/ Londres, 55 planta baja</ADDRESS>

<TOWN>Barcelona</TOWN>

<POSTAL\_CODE>08036</POSTAL\_CODE>

<COUNTRY VALUE="ES"></COUNTRY>

<E\_MAIL>SPC.contratació@diba.es</E\_MAIL>

<FAX>934 020 647</FAX>

</AA\_ADDRESS>

<AA\_REFERENCE>12.03.2007</AA\_REFERENCE>

<AA\_TITLE>Servicios de vigilancia</AA\_TITLE>

<STANDARD\_LETTER\_INFOS>

<ANNEX>

<STANDARD\_PHRASE>

<STANDARD\_PHRASE\_CODE>PROVIDE\_EU\_LANGUAGE\_ONLY

</STANDARD\_PHRASE\_CODE>

</STANDARD\_PHRASE>

</ANNEX>

</STANDARD\_LETTER\_INFOS>

</NOT\_A\_NOTICE>

</MESSAGE>

</ADMIN>

**Example 30: Not a Notice (WL)**

Packaging: 16-235602-002FSA2.tar.gz, containing

16-235602-002FSA2.msg

<?xml version="1.0" encoding="UTF-8"?>

<ADMIN VERSION="2.02" xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance" xsi:schemaLocation="http://publications.europa.eu/TED\_schema/Admin Admin.xsd" xmlns="http://publications.europa.eu/TED\_schema/Admin" >

ADMIN VERSION="2.0">

<MESSAGE\_TYPE>Not a Notice</MESSAGE\_TYPE>

<GENERAL\_INFO>

<PRIORITY>URGENT</PRIORITY>

<SENT\_FROM>SCA-JOS</SENT\_FROM>

<SENT\_TO>TED-Monitor</SENT\_TO>

<SENT\_DATE>20161025 09:30</SENT\_DATE>

<USER></USER>

<USER\_COMMENT></USER\_COMMENT>

</GENERAL\_INFO>

<MESSAGE>

<NOT\_A\_NOTICE>

<RECEPTION\_ID>16-235602-002</RECEPTION\_ID>

<REASON\_CODE>TL</REASON\_CODE>

<INVOICE\_CODE>23</INVOICE\_CODE>

<ORIGINAL\_LANGUAGES\_LIST>ES</ORIGINAL\_LANGUAGES\_LIST>

<AA\_ADDRESS>

<ORGANISATION>Diputación de Barcelona</ORGANISATION>

<ATTENTION>SPC</ATTENTION>

<ADDRESS>c/ Londres, 55 planta baja</ADDRESS>

<TOWN>Barcelona</TOWN>

<POSTAL\_CODE>08036</POSTAL\_CODE>

<COUNTRY VALUE="ES"></COUNTRY>

<E\_MAIL>SPC.contratació@diba.es</E\_MAIL>

<FAX>934 020 647</FAX>

</AA\_ADDRESS>

<AA\_REFERENCE>12.03.2007</AA\_REFERENCE>

<AA\_TITLE>Servicios de vigilancia</AA\_TITLE>

<STANDARD\_LETTER\_INFOS>

<ANNEX>

<STANDARD\_PHRASE>

<STANDARD\_PHRASE\_CODE>TOO\_LONG

</STANDARD\_PHRASE\_CODE>

</STANDARD\_PHRASE>

</ANNEX>

</STANDARD\_LETTER\_INFOS>

</NOT\_A\_NOTICE>

</MESSAGE>

</ADMIN>

**Example 31: Not a Notice (TL)**

Packaging: 16-235602-002FSA2.tar.gz, containing

16-235602-002FSA2.msg

<?xml version="1.0" encoding="UTF-8"?>

<ADMIN VERSION="2.02" xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance" xsi:schemaLocation="http://publications.europa.eu/TED\_schema/Admin Admin.xsd" xmlns="http://publications.europa.eu/TED\_schema/Admin" >

ADMIN VERSION="2.0">

<MESSAGE\_TYPE>Not a Notice</MESSAGE\_TYPE>

<GENERAL\_INFO>

<PRIORITY>URGENT</PRIORITY>

<SENT\_FROM>SCA-JOS</SENT\_FROM>

<SENT\_TO>TED-Monitor</SENT\_TO>

<SENT\_DATE>20161025 09:30</SENT\_DATE>

<USER></USER>

<USER\_COMMENT>Information request from CA concerning another RI</USER\_COMMENT>

</GENERAL\_INFO>

<MESSAGE>

<NOT\_A\_NOTICE>

<RECEPTION\_ID>16-235602-002</RECEPTION\_ID>

<REF\_RECEPTION\_ID>16-200112-001</REF\_RECEPTION\_ID>

<REASON\_CODE>OT</REASON\_CODE>

<INVOICE\_CODE>21</INVOICE\_CODE>

<ORIGINAL\_LANGUAGES\_LIST>ES</ORIGINAL\_LANGUAGES\_LIST>

<AA\_ADDRESS>

<ORGANISATION>Diputación de Barcelona</ORGANISATION>

<ATTENTION>SPC</ATTENTION>

<ADDRESS>c/ Londres, 55 planta baja</ADDRESS>

<TOWN>Barcelona</TOWN>

<POSTAL\_CODE>08036</POSTAL\_CODE>

<COUNTRY VALUE="ES"></COUNTRY>

<E\_MAIL>SPC.contratació@diba.es</E\_MAIL>

<FAX>934 020 647</FAX>

</AA\_ADDRESS>

<AA\_REFERENCE>12.03.2007</AA\_REFERENCE>

<AA\_TITLE>Servicios de vigilancia</AA\_TITLE>

<STANDARD\_LETTER\_INFOS>

<ANNEX>

<STANDARD\_PHRASE>

<STANDARD\_PHRASE\_CODE>OTHER

</STANDARD\_PHRASE\_CODE>

<STANDARD\_PHRASE\_TEXT>Sent by mistake

</STANDARD\_PHRASE\_TEXT>

</STANDARD\_PHRASE>

</ANNEX>

</STANDARD\_LETTER\_INFOS>

</NOT\_A\_NOTICE>

</MESSAGE>

</ADMIN>

**Example 32: Not a Notice (OT)**

Packaging: 16-235602-002FSA2.tar.gz, containing

16-235602-002FSA2.msg

### Reset Procedure

If a notice is not anymore in preparation at the ESP side and has not yet been exported for publication at OP, the ESP may initiate a **Reset Procedure**.

The related messages are:

* **Request for Reset [RfR]**
* **Request for Reset Answer [RfR\_A]**



**Figure 9: Reset Procedure Workflow**

* The ESP sends a **Request for Reset [RfR]** message;
* The OP accepts or refuses this request with a **Request for Reset Answer [RfR\_A]** message (attribute ACCEPTANCE of element REQUEST\_FOR\_RESET\_ANSWER set to *YES* or *NO*).

#### Request for Reset [RfR]

**General Structure**

<?xml version="1.0" encoding="UTF-8"?>

<ADMIN VERSION="2.02" xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance" xsi:schemaLocation="http://publications.europa.eu/TED\_schema/Admin Admin.xsd" xmlns="http://publications.europa.eu/TED\_schema/Admin" >

<MESSAGE\_TYPE>Request for Reset</MESSAGE\_TYPE>

<GENERAL\_INFO>

<PRIORITY>*…List of Allowed Values…*</PRIORITY>

<SENT\_FROM>*…List of Allowed Values…*</SENT\_FROM>

<SENT\_TO>TED-Monitor</SENT\_TO>

<SENT\_DATE>*YYYYMMDD hh:mm*</SENT\_DATE>

<USER>*…User Name…*</USER>

<USER\_COMMENT></USER\_COMMENT>

</GENERAL\_INFO>

<MESSAGE>

<REQUEST\_FOR\_RESET>

<RECEPTION\_ID>*YY-NNNNNN-NNN*</RECEPTION\_ID>

</REQUEST\_FOR\_RESET>

</MESSAGE>

</ADMIN>

**Request for Reset (General Structure)**

* Element **RECEPTION\_ID**: reception ID of the notice (format *YY-NNNNNN-NNN*);

**Example(s)**

<?xml version="1.0" encoding="UTF-8"?>

<ADMIN VERSION="2.02" xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance" xsi:schemaLocation="http://publications.europa.eu/TED\_schema/Admin Admin.xsd" xmlns="http://publications.europa.eu/TED\_schema/Admin" >

<MESSAGE\_TYPE>Request for Reset</MESSAGE\_TYPE>

<GENERAL\_INFO>

<PRIORITY>NORMAL</PRIORITY>

<SENT\_FROM>SCA-JOS</SENT\_FROM>

<SENT\_TO>TED-Monitor</SENT\_TO>

<SENT\_DATE>20161025 13:45</SENT\_DATE>

<USER></USER>

<USER\_COMMENT>Last minute modification request received</USER\_COMMENT>

</GENERAL\_INFO>

<MESSAGE>

<REQUEST\_FOR\_RESET>

<RECEPTION\_ID>16-222111-001</RECEPTION\_ID>

</REQUEST\_FOR\_RESET>

</MESSAGE>

</ADMIN>

**Example 33: Request for Reset**

Packaging: 16-222111-001FSA2.tar.gz, containing

16-222111-001FSA2.msg

#### Request for Reset Answer [RfR\_A]

**General Structure**

<?xml version="1.0" encoding="UTF-8"?>

<ADMIN VERSION="2.02" xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance" xsi:schemaLocation="http://publications.europa.eu/TED\_schema/Admin Admin.xsd" xmlns="http://publications.europa.eu/TED\_schema/Admin" >

<MESSAGE\_TYPE>Request for Reset Answer</MESSAGE\_TYPE>

<GENERAL\_INFO>

<PRIORITY>*…List of Allowed Values…*</PRIORITY>

<SENT\_FROM>TED-Monitor</SENT\_FROM>

<SENT\_TO>*…List of Allowed Values…*</SENT\_TO>

<SENT\_DATE>*YYYYMMDD hh:mm*</SENT\_DATE>

<USER>*…User Name…*</USER>

<USER\_COMMENT></USER\_COMMENT>

</GENERAL\_INFO>

<REQUEST\_FOR\_RESET\_ANSWER ACCEPTANCE="YES">

<RECEPTION\_ID>*YY-NNNNNN-NNN*</RECEPTION\_ID>

<STATUS>*…List of Allowed Values…*</STATUS>

</REQUEST\_FOR\_RESET\_ANSWER>

</MESSAGE>

</ADMIN>

**Request for Request for Reset Answer (General Structure)**

* Element **RECEPTION\_ID**: reception ID of the notice (format *YY-NNNNNN-NNN*);
* Element **STATUS**: preparation status to where the notice is reset ([allowed values](#_List_of_Allowed)).

**Example(s)**

<?xml version="1.0" encoding="UTF-8"?>

<ADMIN VERSION="2.02" xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance" xsi:schemaLocation="http://publications.europa.eu/TED\_schema/Admin Admin.xsd" xmlns="http://publications.europa.eu/TED\_schema/Admin" >

<MESSAGE\_TYPE>Request for Reset Answer</MESSAGE\_TYPE>

<GENERAL\_INFO>

<PRIORITY>NORMAL</PRIORITY>

<SENT\_FROM>TED-Monitor</SENT\_FROM>

<SENT\_TO>SCA-JOS</SENT\_TO>

<SENT\_DATE>20161025 14:00</SENT\_DATE>

<USER> </USER>

<USER\_COMMENT></USER\_COMMENT>

</GENERAL\_INFO>

<MESSAGE>

<REQUEST\_FOR\_RESET\_ANSWER ACCEPTANCE="YES">

<RECEPTION\_ID>16-222111-001</RECEPTION\_ID>

<STATUS>…</STATUS>

</REQUEST\_FOR\_RESET\_ANSWER>

</MESSAGE>

</ADMIN>

**Example 34: Request for Reset Answer (Acceptance)**

Packaging: 16-222111-001TSA2.tar.gz, containing

16-222111-001TSA2.msg

<?xml version="1.0" encoding="UTF-8"?>

<ADMIN VERSION="2.02" xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance" xsi:schemaLocation="http://publications.europa.eu/TED\_schema/Admin Admin.xsd" xmlns="http://publications.europa.eu/TED\_schema/Admin" >

<MESSAGE\_TYPE>Request for Reset Answer</MESSAGE\_TYPE>

<GENERAL\_INFO>

<PRIORITY>NORMAL</PRIORITY>

<SENT\_FROM>TED-Monitor</SENT\_FROM>

<SENT\_TO>SCA-JOS</SENT\_TO>

<SENT\_DATE>20161025 14:00</SENT\_DATE>

<USER></USER>

<USER\_COMMENT>Too late, document already exported</USER\_COMMENT>

</GENERAL\_INFO>

<MESSAGE>

<REQUEST\_FOR\_RESET\_ANSWER ACCEPTANCE="NO">

<RECEPTION\_ID>16-222111-001</RECEPTION\_ID>

<STATUS>…</STATUS>

</REQUEST\_FOR\_RESET\_ANSWER>

</MESSAGE>

</ADMIN>

**Example 35: Request for Reset Answer (Refusal)**

Packaging: 16-222111-001TSA2.tar.gz, containing

16-222111-001TSA2.msg

### Errors Handling – Refusal [REF]

When processing a message from an ESP, an error may occur at the OP.   
Possible causes of error may be:

* Corrupted tar/tar.gz file;
* Missing files in TAR file;
* Invalid message;
* Unexpected message;
* XML parsing or validation error;
* Invalid codification data;

The process can also be trigged by the OP production team refusing:

* a Cancellation
* a NaN (includind NaN + Standard Letter)
* a Double
* a Validation

The OP sends a **Refusal [REF]** message and don’t update the status of the notice.

**General Structure**

<?xml version="1.0" encoding="UTF-8"?>

<ADMIN VERSION="2.02" xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance" xsi:schemaLocation="http://publications.europa.eu/TED\_schema/Admin Admin.xsd" xmlns="http://publications.europa.eu/TED\_schema/Admin" >

<MESSAGE\_TYPE>Refusal</MESSAGE\_TYPE>

<GENERAL\_INFO>

<PRIORITY>*…List of Allowed Values…*</PRIORITY>

<SENT\_FROM>TED-Monitor</SENT\_FROM>

<SENT\_TO>*…List of Allowed Values…*</SENT\_TO>

<SENT\_DATE>*YYYYMMDD hh:mm*</SENT\_DATE>

<USER>*…User Name…*</USER>

<USER\_COMMENT></USER\_COMMENT>

</GENERAL\_INFO>

<REFUSAL>

<DELIVERY\_ID>*YY-NNNNNN*</DELIVERY\_ID>

<RECEPTION\_ID>*YY-NNNNNN* *-NNN*</RECEPTION\_ID>

<REFUSED\_MESSAGE\_FILENAME>*YY-NNNNNN -NNN*FSA*n*.msg

</REFUSED\_MESSAGE\_FILENAME>

<ATTACHED\_FILES\_NUMBER>**0** or **1**</ATTACHED\_FILES\_NUMBER>

<FILENAME>*YY-NNNNNN*[*-NNN*].err</FILENAME>

</REFUSAL>

</MESSAGE>

</ADMIN>

**Refusal (General Structure)**

* Element **DELIVERY\_ID**: notice delivery identifier (format *YY-NNNNNN-NNN* in case of XML production format; format *YY-NNNNNN* in case of PDF production format) ;
* Element **RECEPTION\_ID**: reception ID of the notice (format *YY-NNNNNN-NNN*);
* Element **REFUSED\_MESSAGE\_FILENAME**: name of the ESP message file refused (format *YY-NNNNNN-NNN*[ESC Identifier]*Message Number*.msg);
* Element **ATTACHED\_FILES\_NUMBER**: content is **0** or **1**;
* Element **FILENAME**: name of the error file attached to the message (format *YY-NNNNNN*[*-NNN*].err)

**Example(s)**

<?xml version="1.0" encoding="UTF-8"?>

<ADMIN VERSION="2.02" xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance" xsi:schemaLocation="http://publications.europa.eu/TED\_schema/Admin Admin.xsd" xmlns="http://publications.europa.eu/TED\_schema/Admin" >

<MESSAGE\_TYPE>Refusal</MESSAGE\_TYPE>

<GENERAL\_INFO>

<PRIORITY>URGENT</PRIORITY>

<SENT\_FROM>TED-Monitor</SENT\_FROM>

<SENT\_TO>SCA-JOS</SENT\_TO>

<SENT\_DATE>20161025 12:11</SENT\_DATE>

<USER> </USER>

<USER\_COMMENT>Parsing error</USER\_COMMENT>

</GENERAL\_INFO>

<MESSAGE>

<REFUSAL>

<DELIVERY\_ID>16-122569</DELIVERY\_ID>

<RECEPTION\_ID>16-122569-001</RECEPTION\_ID>

<REFUSED\_MESSAGE\_FILENAME>16-122569-001FSA2.msg</REFUSED\_MESSAGE\_FILENAME>

<ATTACHED\_FILES\_NUMBER>1</ATTACHED\_FILES\_NUMBER>

<FILENAME>16-122569-001.err</FILENAME>

</REFUSAL>

</MESSAGE>

</ADMIN>

**Example 36: Refusal**

Packaging: 16-122569-001TSA3.tar.gz, containing

16-122569-001TSA3.msg

16-122569-001.err

### Files Specifications

#### Byte Order Mark (BOM)

No byte order mark is allowed in the XML files.

***Files Naming Convention***

Types of exchanged files are:

* **Message** file
* **PDF** file
* **XML instance** file
* **Error** file

The origin of message files is identified by a three letters sequence in the filename:

* from OP to ESP: **TS*x***, **T**o **S**ub-contractor *x*
* from ESP to OP: **FS*x***, **F**rom **S**ub-contractor *x*
* ***A*** is attributed to the ESP active for WT1 (notice in original language only)
* ***B*** is attributed to the ESP active for WT2 (notice with translation)
* ***I*** is attributed to the virtual ESP for Internal preparation

The naming conventions are:

|  |  |  |
| --- | --- | --- |
| **File Type** | **Naming Convention** | **Example** |
| **Message file** | [Reception ID | Package ID][Sender ID][Incremental Number] **.msg**  or  *YYYYMMDD***.msg** | 16-237942-001TSA1.msg  16-212569TSA1.msg  16-237942-001FSA1.msg  20161118.msg |
| **PDF file** | [Package ID | Reception ID[*DA*|*DE*|*EL*|*EN*|*ES*|*FI*|*FR*|*IT*|*NL*|  *PT*|*SV*|*CS*|*ET*|*HU*|*LT*|*LV*|*MT*|*PL*|*SK*|*SL*|*BG*|*GA*|*RO*]]**.pdf** | 16-243265.pdf  16-215600-001NL.pdf |
| **XML instance file** | [Reception ID][*ORIG* | *RES*]*.*[*DA*|*DE*|*EL*|*EN*|*ES*|*FI*|*FR*|*IT*|*NL*|  *PT*|*SV*|*CS*|*ET*|*HU*|*LT*|*LV*|*MT*|*PL*|*SK*|*SL*|*BG*|*GA*|*RO*] | 16-235697-004ORIG.FI |
| **Error file** | [Reception ID | Package ID]**.err** | 16-225987-001.err |

#### Files Packaging

Files exchanged between OP and ESP's are packed into a ‘**tar.gz**’ file.

As most of the workflows implies the sending of linked files (e.g., a message and a XML file), this procedure avoids that a linked file is missing in a sending.

The ‘tar.gz’ file naming convention is:

[*Reception ID* or *Package ID*][*Sender ID*][*Incremental Number*]**.tar.gz**, or

*YYYYMMDD***.tar.gz** *for Daily Publication File*

e.g.: 16-233742TSA1.tar.gz RfP (PDF document)

16-233091-001TSA1.tar.gz RfP (XML document)

16-236512-001TSA2.tar.gz RfHA\_A

16-230265-001FSA1.tar.gz PI

16-231256-001FSA3.tar.gz ALG

20160304.tar.gz Export report

# ANNEXES

## List of Workflows and Messages

|  |  |  |
| --- | --- | --- |
| **Workflow** | **Messages** | |
| **From OP** | **From ESP** |
| Standard Workflow | Request for Preparation [RfP] | Package Information [PI] |
|  | Codification Information [CI] |
|  | Original Languages [OLG] |
|  | All Languages [ALG] |
| Export report [EXP] |  |
| Request for Preparation Refusal |  | Request for Preparation Refusal [RfP\_R] |
| Awarding Authority Information |  | Awarding Authority Information [AAI] |
| Double/Confirmation |  | Double/Confirmation [DU] |
| Split |  | Split [SPL] |
| Modification |  | Modification [MOD] |
| Cancellation |  | Cancellation [CANC] |
| Heading Authorization Procedure | Request for Heading Authorization Answer [RfHA\_A] | Request for Heading Authorization [RfHA] |
| Demfax Procedure | Demfax Alloted Time [ALLOT] Demfax Refused [DREF] | Request for Demfax [RfD] |
| Not a Notice |  | Not a Notice [NaN] |
| Reset Procedure | Request for Reset Answer [RfR\_A] | Request for Reset [RfR] |
| Refusal (Errors Handling) | Refusal [REF] |  |
| Rescan |  | Request for Rescan [RfRSC] |

## List of Allowed Values

|  |  |  |
| --- | --- | --- |
| **Element** | **Allowed Values** | **Context** |
| **MESSAGE\_TYPES** | Request for Preparation  Package Information  Codification Information  Original Languages  All Languages  Request for Preparation Refusal  Awarding Authority Information  Double/Confirmation  Split  Modification  Cancellation  Request for Heading Authorization  Request for Heading Authorization Answer  Request for Demfax  Demfax Alloted Time  Demfax Refused  Not a Notice  Request for Reset  Request for Reset Answer  Refusal  Rescan | RfP  PI  CI  OLG  ALG  RfP\_R  AAI  DU  SPL  MOD  CANC  RfHA  RfHA\_A  RfD  ALLOT  DREF  NaN  RfR  RfR\_A  REF  RfRSC |
| **PRIORITY** | URGENT  NORMAL  CUSTOM | GENERAL\_INFO |
| **SENT\_FROM** | *TED-Monitor, SCA-JOS, SCB-JOS, INT-JOS* | GENERAL\_INFO |
| **SENT\_TO** | *TED-Monitor, SCA-JOS, SCB-JOS, INT-JOS* | GENERAL\_INFO |
| **PRODUCTION\_FORMAT** | PDF  XML | RfP |
| **ORIGINAL\_LANGUAGES\_LIST** | DA  DE  EL  EN  ES  FI  FR  IT  NL  PT  SV  CS  ET  HU  HR  LT  LV  MT  PL  SK  SL  BG  GA  RO | RfP, OLG, ALG |
| **COUNTRY**,attribute **VALUE** | *See countries.xsd* | ADDRESS |
| **HEADING** | *Five characters* | CI, OLG, ALG, RfHA, RfHA\_A |
| **INVOICE\_CODE** | 101  102  103  104  105  106  107  108  109  110  111  112  113  114  115  116  117  118  119  120  121  122  123  125  201  202  203  204  205  206  207  208  209  210  211  The above values can occur multiple times using space as separator between each value (bilingual notices) | CI, AAI, OLG, ALG, RfP\_R, DC, SPL, MOD, CANC, NaN, RfD.  (Note:  These codes are defined for the current production contract.  For future production contract, codes may change.) |
| **PREPARATION\_TYPE** | STD1  STD2  STD3  NTD1  NTD2  NTD3  STDA  NSDA  STDS  NSDS  NSDT  STDT  NSDP  STDP  NSDTI  STDTI  NSD4  STD4  (Old values are kept in the XSD for the transition period: STD, STDT, NSDA, NSDT, NSDS, NSD4, PT) | CI, OLG, ALG  (Note:  These codes are defined for the current production contract.  For future production contract, codes may change.) |
| **REASON\_CODE** | NA  OD  PE  PU  WFN  WL  TL  OT  PNP  ILD  IN  WFI  CPV | NaN  NaN  NaN  NaN  NaN  NaN  NaN  NaN  NaN  RfD  RfD  AAI  AAI |
| **STANDARD\_PHRASE\_CODE** | DT\_MISSING  INCONSISTENT\_DATES  NO\_FORM\_MODIFYING  NO\_INITIAL\_NOTICE\_PUBLISHED  OTHER  PASSED\_DATE  PROVIDE\_CATEGORY\_NUMBER  PROVIDE\_CONTRACT\_AWARD\_PROCEDURE\_TYPE  PROVIDE\_ENTIRE\_TEXT  PROVIDE\_EU\_LANGUAGE\_ONLY  PROVIDE\_ONE\_LANGUAGE\_ONLY  PROVIDE\_PAGE  PROVIDE\_POINT\_NUMBER\_CONTENTS  PROVIDE\_PUBLICATION\_LANGUAGE  RECOMMENDED\_FORM  USE\_SAME\_LANGUAGE | Standard Letter to the CA |
| **AA\_CPV** | *See Internal\_OJS.xsd* | Standard Letter to the CA |
| **PO\_CPV** | *See Internal\_OJS.xsd* | Standard Letter to the CA |
| **STATUS** | To be defined by TED-Monitor | RfR\_A |
| **FORM\_TYPE** | SF XML, SF PDF, SF PDF, NSFST XML, NSTFT  (Old values are kept in the XSD for the transition period: AD, MN, DO, NF03, NF05) | CI, OLG, ALG  (Note:  These codes are defined for the current production contract.  For future production contract, codes may change.) |

Reason Codes and Related Workflows

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Message | Abbrev  <REASON\_CODE> | Reason | <REF\_RECEPTION\_ID> | AA Address, Reference and Title  <AA\_ADDRESS>, <AA\_REFERENCE>, <AA\_TITLE> | <STANDARD\_LETTER\_INFOS> | |
|  |  |  |  |  | <WRONG\_CPV> | <ANNEX> |
| Not a Notice | NA | No Answer (to Demfax) | - | - | - | - |
| OD | Other Department | - | - | - | - |
| PE | Preparation Error | - | - | - | - |
| PU | Publicity / Junk | - | - | - | - |
| WFN | Wrong Form | - |  | - |  |
| WL | Wrong Language | - |  | - |  |
| PNP | Prepared but not published | - | - | - | - |
| TL | Too Long Document | - |  | - |  |
| OT | Other Reason |  |  | - |  |
| Request for Demfax | ILD | Illegible Document | - |  | - |  |
| IN | Incomplete Document | - |  | - |  |
| Awarding Authority Information | WFI | Wrong Form | - |  | - |  |
| CPV | Wrong CPV | - |  |  | - |

**List of Figures**

[**Figure 1: Standard Workflow** 13](#_Toc450031562)

[**Figure 2: Request for Preparation Refusal Workflow** 32](#_Toc450031563)

[**Figure 3: Double/ConfirmationWorkflow** 40](#_Toc450031564)

[**Figure 4: Split Workflow** 42](#_Toc450031565)

[**Figure 5: Modification Workflow** 44](#_Toc450031566)

[**Figure 6: Cancellation Workflow** 46](#_Toc450031567)

[**Figure 7: Heading Authorization Procedure Workflow** 49](#_Toc450031568)

[**Figure 8: Demfax Procedure Workflow** 52](#_Toc450031569)

[**Figure 9: Reset Procedure Workflow** 71](#_Toc450031570)

**List of Examples**

[**Example 1: Request for Preparation (PDF Document)** 16](#_Toc455399888)

[**Example 2: Request for Preparation (XML Document)** 17](#_Toc455399889)

[**Example 3: Request for Preparation (XML Bilingual Document)** 18](#_Toc455399890)

[**Example 4: Package Information (The package contains one notice)** 20](#_Toc455399891)

[**Example 5: Package Information (The package contains four notices)** 21](#_Toc455399892)

[**Example 6: Codification Information** 23](#_Toc455399893)

[**Example 7: Original Languages (Monolingual Notice)** 25](#_Toc455399894)

[**Example 8: Original Languages (Bilingual Notice)** 26](#_Toc455399895)

[**Example 9: All Languages** 28](#_Toc455399896)

[**Example 10: Export report** 31](#_Toc455399897)

[**Example 11: Request for Preparation Refusal** 33](#_Toc455399898)

[**Example 12: Request for Rescan** 35](#_Toc455399899)

[**Example 13: Awarding Authority Information (case 1: Wrong Form)** 38](#_Toc455399900)

[**Example 14: Awarding Authority Information (case 2: Wrong CPV Code(s))** 39](#_Toc455399901)

[**Example 15: Double/Confirmation** 41](#_Toc455399902)

[**Example 16: Split** 43](#_Toc455399903)

[**Example 17: Modification** 45](#_Toc455399904)

[**Example 18: Cancellation** 48](#_Toc455399905)

[**Example 19: Request for Heading Authorization** 50](#_Toc455399906)

[**Example 20: Request for Heading Authorization Answer** 51](#_Toc455399907)

[**Example 21: Request for Demfax (Case 1: Illegible Notice)** 56](#_Toc455399908)

[**Example 22: Request for Demfax (Case 2: Incomplete Notice)** 57](#_Toc455399909)

[**Example 23: Demfax Alloted Time** 58](#_Toc455399910)

[**Example 24: Demfax Refused** 60](#_Toc455399911)

[**Example 25: Not a Notice (NA)** 63](#_Toc455399912)

[**Example 26: Not a Notice (OD)** 64](#_Toc455399913)

[**Example 27: Not a Notice (PE)** 65](#_Toc455399914)

[**Example 28: Not a Notice (PU)** 66](#_Toc455399915)

[**Example 30: Not a Notice (WFN)** 67](#_Toc455399916)

[**Example 31: Not a Notice (WL)** 68](#_Toc455399917)

[**Example 32: Not a Notice (TL)** 69](#_Toc455399918)

[**Example 33: Not a Notice (OT)** 70](#_Toc455399919)

[**Example 34: Request for Reset** 72](#_Toc455399920)

[**Example 35: Request for Reset Answer (Acceptance)** 73](#_Toc455399921)

[**Example 36: Request for Reset Answer (Refusal)** 74](#_Toc455399922)

[**Example 37: Refusal** 76](#_Toc455399923)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ End of Document \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. The element is **optional** since the publication date will not always be provided. [↑](#footnote-ref-2)